

ROUTE SLIP FOR CONTRACTS, AGREEMENTS, ORDINANCES AND MOU'S

FOR PURCHASING USE ONLY

RECEIVED

Tracking# 11/4/16 to Procurement Contract# 2013-138

Actual BOC Date: NOV 02 2016

FOR USE BY THE USER DEPARTMENT

BY: RWR - ADMIN

Department: Water Resources Contact Name & Extension: Dwight Wicks ext 7411
Project Title and Brief Summary: Drinking Water Laboratory Services Agreement
Term of Contract and/or Project: 1 Yr Renewal 07-01-2016/06-30-2017
Vendor Name: GA Dept of Natural Resources EPD Contact: EPD Finance Dept Tel # 404-362-4521
Address/Phone#: 2 Martin Luther King Jr Drive, S.E. Suite 1362, Atlanta, Georgia 30334
Contract \$ 14,700.00 Funding Source and Account Number #: 505-4430-521300-44
Priority: NEXTBOCMTG / 30 / 60 / 90 (Choose One) Comments/Justify NEXTBOCKMTG:

Director/Elected Official Signature: *Dwight Wicks* Date: 11-4-2016

FOR USE BY PURCHASING AND CONTRACTING DIVISION OF FINANCE

Date and Time Received: 11/7/16 Date and Time: 11/7/16
 ITB RFP Agreement/Contract Change Order No GSA/SWC
 Approved Sole Source Other (specify):

Projected BOC Meeting Date:
Comments/Notes: 2013-138 old contract #
Procurement Officer Signature: *Jana Malone*

FOR USE BY THE DIRECTOR OR FINANCE

Date and Time Received: 11-7-16 Date and Time Out: 11-11-16
Funding Source: RWR Budget Amount: \$14,700 Annual
Finance Officer Signature: *R. Miller*

FOR USE BY COUNTY ATTORNEY

Date and Time Received: 11/7/16
 Returned to Purchasing with comments Date and Time Out:
Comments:

Received from reroute (if applicable): Date and Time In:
 Approved as to form and Returned to Purchasing Date and Time Out: 11/7/16
County Attorney Signature:

FOR USE BY THE CHIEF OF STAFF

Date and Time Received: 11/16/16 Date and Time Out:
 Approved for Agenda Placement and Forwarded to County Clerk Agenda Date:
Comments/Notes
Chief of Staff Signature: *Dwight Wicks*



Rockdale County Board of Commissioners

Priority:
RUSH/30/60/90

Agenda Item Summary: Item #

RECEIVED
NOV 02 2016
BY: RWR - ADMIN

MEETING DATE:

11/22/16

Requesting Department
Rockdale Water Resources

Requested Action (Identify appropriate Action or Motion, purpose, cost, timeframe, etc.)

Approval of 1 Year extension renewal of GA Dept. of Natural Resource EPD Drinking Water Laboratory Services Agreement

Requirement for Board Action (Cite specific Board policy, statute or code requirement)

Is this Item Goal Related? (If yes, describe how this action meets the specific Board of Commissioners Focus Area or Goal)

Yes No

Summary & Background

(First sentence includes Department recommendation. Provide an executive summary of the action that gives an overview of the relevant details for the item.)

RWR-WTP recommends approval of agreement with EPD to provide laboratory services

Fiscal Impact / Funding Source

(Include projected cost, approved budget amount and account number, source of funds, and any future funding requirements.)

505-4430-521300-44

Exhibits Attached (Provide copies of originals, number exhibits consecutively, and label all exhibits in the upper right corner.)

Source of Additional Information

(Type Name, Title, Department and Phone)

Department Head/Director's Approval

Typed Name and Title
Dwight Wicks / Director – RWR

Phone
770-278-7411

Chief of Staff
Approval

Signature

Date

Georgia Department of Natural Resources
Environmental Protection Division

Watershed Protection Branch Drinking Water Program
2 Martin Luther King Jr. Drive, S.E., Suite 1362, Atlanta, Georgia 30334
Judson H. Turner, Director

April 28, 2016

VERNOY MURRAY
3090 Gees Mills Road
CONYERS, GA 30013

RE: Drinking Water Laboratory and Related Services

The Georgia Environmental Protection Division (EPD) is pleased to provide the enclosed Drinking Water Terms and Conditions Agreement (“Agreement”) for Drinking Water Laboratory and Related Services. The new Agreement will replace the former Drinking Water Fee for Service Contract, which expires on June 30, 2016. The Agreement will become effective July 1, 2016, and extend for a period of one (1) year. The Agreement will automatically renew each year unless a water system provides written notice of termination by June 1st of each year.

Payments are based on annual installments for laboratory services to be provided through the upcoming fiscal year. Invoices will be sent in July 2016 for laboratory testing provided July 1, 2016 through June 30, 2017, and owners will have thirty (30) business days from the invoice date to pay before a late penalty of 1.5% is applied to the account. Please be aware that the invoice in July of each year will be based on information EPD has on record for your water system in the Drinking Water Watch during the preceding month.

The Coliform/*E. coli* analyses are only available to public systems serving a population up to 12,900 people. If your public water system exceeds the 12,900 population threshold, Coliform/*E. coli* testing will need to be performed by another certified laboratory and the results provided to the EPD. Included with this letter are the current Laboratory Fee Schedules for both the Chemical/*Cryptosporidium* -and- Coliform/*E. coli* laboratory testing. The fee schedules may be subject to price changes in future years.

For your convenience, annual fee payments can now be made using Automated Clearing House (ACH) payment processing to automatically debit a checking or savings account through an electronic check transaction. To utilize this service, you must first “Create a new account” on the Georgia EPD’s Online System (GEOS) at: <https://geos.epd.georgia.gov/GA/GEOS/Public>. For step by step instructions on setting up a new account or making ACH electronic payments, please refer to the GEOS “System User Guide” on EPD’s website at: <https://geos.epd.georgia.gov/GA/GEOS/Public/GovEnt/Shared/Pages/Main/Login.aspx>.

Please note that traditional payment options will still be available for those that prefer those methods. However, the EPD encourages customers to consider transitioning to this quick and easy payment method. The EPD will continue to enhance its customer payment options and will

inform users as other options become available in the future. Should you have any questions regarding payment options, please contact the EPD's Finance Department at epdfinance@dnr.ga.gov or (404) 362-4521.

The EPD is committed to keeping information about your water system as accurate as possible. Please review your water system details and water system facilities online at the Drinking Water Watch: <http://gadinkingwater.net>. In addition to reviewing service connections, population served, sources of water, and water purchases, please review the point of contact information to ensure all names, addresses, phone numbers, and e-mail addresses are correct.

If your water system information needs to be updated or you want to request a change to your EPD laboratory services (including termination), please contact your local Drinking Water Engineer indicated on the enclosed Engineer Contact List or complete and submit the enclosed Request to Change Water System Inventory or Laboratory Services Form to the appropriate individual. As mentioned above, any requested changes must be received by EPD no later than June 1st of each year in order to be reflected in the annual fees charged to your water system in the July invoice.

Please note that all enclosed Drinking Water Laboratory and Related Services documents and forms are also available electronically at: <http://epd.georgia.gov/drinking-water-forms>.

If you have any questions regarding laboratory and related services, invoicing, payment options, or water system information, please contact the EPD's Finance Department at epdfinance@dnr.ga.gov or (404) 362-4521 -or- contact your local EPD Drinking Water Engineer.

Enclosures:

Drinking Water Terms and Conditions

Laboratory Fee Schedules

Engineer Contact List

Request to Change Water System Inventory or Laboratory Services Form

**DRINKING WATER LABORATORY SERVICES
TERMS AND CONDITIONS
(Effective July 1, 2016)**

LABORATORY ANALYSES

Upon request and for payment of an annual charge, the Georgia Department of Natural Resources Environmental Protection Division ("EPD") will perform the laboratory analyses and related services required by the Georgia Safe Drinking Water Act of 1977 ("Act"), O.C.G.A. § 12-5-170, *et seq.*, and the Rules for Safe Drinking Water ("Rules"), Chapter 391-3-5, except for analyses for Bromate and Chlorite. An owner of a public water system ("owner") accepts the Terms and Conditions herein and authorizes the EPD to complete the laboratory analyses and related services requested for a 12 month period from July 1st to June 30th and continuing from year to year as set out below, through the submission of sample containers for the water system to the EPD for analysis. In addition to performing the laboratory analyses, the EPD will provide containers and instructions for sampling as well as assume costs of mailing the sampling containers to the address provided by the owner. If a water system chooses to ship samples to the EPD laboratory for analysis, the owner is responsible for the cost of shipping those samples in containers provided by the EPD.

COMPLIANCE

The owner acknowledges that compliance with the Act and the Rules is the responsibility of the owner of the public water system. Accepting the Terms and Conditions herein is not a prerequisite to, condition of, or substitute for the permit required for the water system. Nor will an owner's acceptance of these Terms and Conditions prevent the EPD from fulfilling its regulatory duty to enforce the Act and the Rules; such enforcement actions may include, but are not limited to, failure to monitor violation letters, notices of violations, consent orders, administrative orders, and civil penalties as authorized by the Act.

PAYMENT

The owner is responsible for payment of the annual charge(s) related to the requested laboratory analyses and related services and will be billed accordingly with payment due within 30 business days of the invoice date. The EPD's annual charges for laboratory analyses and related services are available on the EPD's website at the following location: <http://epd.georgia.gov/drinking-water-forms>. The annual charges are subject to change each year. The EPD reserves the right to terminate and stop performing or to refuse services due to an owner's failure to timely pay in whole or in part. Past due accounts will be subject to a penalty charge of 1.5% per month and may be sent to collections. Any discrepancies regarding charges must be brought to the attention of the EPD's Finance Department at epdfinance@dnr.ga.gov or 404-362-4521. Any changes regarding the water system that may reduce the annual charge invoiced will not be taken into consideration until verified by the EPD. Additionally, the owner of a water system as shown in the EPD's Safe Drinking Water Information System (SDWIS) shall be responsible for payment of any balance due to the EPD until the laboratory analyses and related services for the water system have been terminated as set out below.

CHANGES – REQUEST TO CHANGE WATER SYSTEM INVENTORY OR LABORATORY SERVICES

Changes must be submitted in writing using the EPD's form "Request to Change Water System Inventory or Laboratory Services" to the appropriate EPD Compliance Office contact listed in the water system's permit within 15 business days of the change, except for a change in ownership, which must be sent to EPD at least 30 days prior to the proposed change in ownership.

RENEWAL AND TERMINATION

Unless terminated, a water system owner's request for laboratory analyses and related services will automatically renew each year if his/her payment account is current. The owner may terminate his/her request in writing submitted to the appropriate EPD Compliance Office contact listed in the water system's permit. The EPD may terminate its laboratory analyses and related services in writing mailed to the water system owner. Upon termination, the water system owner must return all EPD containers within his/her possession.

LABORATORY RESULTS

The EPD will input sampling data and laboratory analysis results into SDWIS. Results for the laboratory analyses performed for each sample will be provided as a mailed hardcopy report. Results are also available electronically at Drinking Water Watch (gadrinkingwater.net/DWWPUB).

**Georgia EPD Drinking Water Laboratory and Related Services Schedule for:
Chemical / Cryptosporidium Analysis**

Water System	Population Served	Annual Fee 0 or 1 Entry Point	Annual Fee 2 Entry Points	Annual Fee 3 or more Entry Points
CWS and NTNCWS	100,001 or More	\$ 17,600	\$ 24,800	\$ 32,500
CWS and NTNCWS	50,001 – 100,000	\$ 14,700	\$ 17,000	\$ 19,600
CWS and NTNCWS	10,001 – 50,000	\$ 9,200	\$ 10,700	\$ 12,200
CWS and NTNCWS	3,301 – 10,000	\$ 6,600	\$ 7,600	\$ 8,700
CWS and NTNCWS	1,001 – 3,300	\$ 3,900	\$ 4,600	\$ 5,400
CWS and NTNCWS	751 – 1,000	\$ 1,820	\$ 2,250	\$ 2,700
CWS and NTNCWS	501 – 750	\$ 1,150	\$ 1,590	\$ 2,040
CWS and NTNCWS	101 – 500	\$ 640	\$ 780	\$ 880
CWS and NTNCWS	100 or Fewer	\$ 300	\$ 390	\$ 440
TNCWS	Any Population	\$ 45	\$ 45	\$ 45

**Georgia EPD Drinking Water Laboratory and Related Services Schedule for:
Coliform / E. coli Analysis**

Water System	Population Served	Number Routine TCR Samples	Annual TCR Monitoring Fee
CWS and NTNCWS	10,001 – 12,900	10 / month or 120 / year	\$ 1,440
CWS and NTNCWS	8,501 – 10,000	10 / month or 120 / year	\$ 1,440
CWS and NTNCWS	7,601 – 8,500	9 / month or 108 / year	\$ 1,300
CWS and NTNCWS	6,701 – 7,600	8 / month or 96 / year	\$ 1,160
CWS and NTNCWS	5,801 – 6,700	7 / month or 84 / year	\$ 1,010
CWS and NTNCWS	4,901 – 5,800	6 / month or 72 / year	\$ 870
CWS and NTNCWS	4,101 – 4,900	5 / month or 60 / year	\$ 720
CWS and NTNCWS	3,301 – 4,100	4 / month or 48 / year	\$ 580
CWS and NTNCWS	2,501 – 3,300	3 / month or 36 / year	\$ 440
CWS and NTNCWS	1,001 – 2,500	2 / month or 24 / year	\$ 290
CWS and NTNCWS (SW)	751 – 1,000	1 / month or 12 / year	\$ 150
CWS and NTNCWS (SW)	501 – 750	1 / month or 12 / year	\$ 150
CWS and NTNCWS (SW)	101 – 500	1 / month or 12 / year	\$ 150
CWS and NTNCWS (SW)	100 or Fewer	1 / month or 12 / year	\$ 150
NTNCWS (GW)	1,000 or Fewer	1 / quarter or 4 / year	\$ 50
TNCWS	Any Population	1 / quarter or 4 / year	\$ 50

CWS = Community Public Water System
 NTNCWS = Non-Transient Non-Community Public Water System
 TNCWS = Transient Non-Community Public Water System
 TCR = Total Coliform Rule
 GW = Groundwater
 SW = Surface Water

EPD Drinking Water Engineers by County

COUNTY NAME	DISTRICT DWP	COUNTY NAME	DISTRICT DWP	COUNTY NAME	DISTRICT DWP
Appling	GW=CST SW=SL	Evans	GW=CST SW=SL	Newton	GW=NED SW=LE
Atkinson	GW=CST SW=RK	Fannin	GW=MTN SW=TBD	Oconee	GW=NED SW=LE
Bacon	GW=CST SW=SL	Fayette	GW=MM SW=MM	Oglethorpe	GW=NED SW=SL
Baker	GW=SWD SW=TBD	Floyd	GW=MTN SW=BB	Paulding	GW=MTN SW=BB
Baldwin	GW=NED SW=AB	Forsyth	GW=MTN SW=PN	Peach	GW=WCD SW=MM
Banks	GW=NED SW=PN	Franklin	GW=NED SW=SL	Pickens	GW=MTN SW=TBD
Barrow	GW=NED SW=LE	Fulton	GW=BB SW=BB	Pierce	GW=CST SW=SL
Bartow	GW=MTN SW=TBD	Gilmer	GW=MTN SW=TBD	Pike	GW=WCD SW=MM
Ben Hill	GW=SWD SW=BB	Glacock	GW=ECD SW=AB	Polk	GW=MTN SW=BB
Berrien	GW=SWD SW=BB	Glynn	GW=CST SW=PN	Pulaski	GW=WCD SW=BB
Bibb	GW=WCD SW=MM	Gordon	GW=MTN SW=TBD	Putnam	GW=NED SW=LE
Bleckley	GW=WCD SW=AB	Grady	GW=SWD SW=LE	Quitman	GW=SWD SW=TBD
Brantley	GW=CST SW=SL	Greene	GW=NED SW=LE	Rabun	GW=MTN SW=LE
Brooks	GW=SWD SW=MM	Gwinnett	GW=AB SW=AB	Randolph	GW=SWD SW=TBD
Bryan	GW=CST SW=PN	Habersham	GW=MTN SW=PN	Richmond	GW=ECD SW=AB
Bulloch	GW=CST SW=PN	Hall	GW=NED SW=PN	Rockdale	GW=LE SW=LE
Burke	GW=ECD SW=AB	Hancock	GW=NED SW=AB	Schley	GW=WCD SW=RK
Butts	GW=NED SW=MM	Haralson	GW=MTN SW=BB	Screven	GW=ECD SW=LE
Calhoun	GW=SWD SW=TBD	Harris	GW=WCD SW=RK	Seminole	GW=SWD SW=TBD
Camden	GW=CST SW=SL	Hart	GW=NED SW=SL	Spalding	GW=MM SW=MM
Candler	GW=CST SW=PN	Hardy	GW=RK SW=RK	Stephens	GW=NED SW=SL
Carroll	GW=BB SW=BB	Henry	GW=MM SW=MM	Stewart	GW=SWD SW=RK
Catoosa	GW=MTN SW=AB	Houston	GW=WCD SW=MM	Sumter	GW=SWD SW=RK
Charlton	GW=CST SW=SL	Irwin	GW=SWD SW=BB	Talbot	GW=WCD SW=RK
Chatham	GW=CST SW=PN	Jackson	GW=NED SW=SL	Taliaferro	GW=NED SW=LE
Chattahoochee	GW=WCD SW=RK	Jasper	GW=NED SW=LE	Tattnall	GW=CST SW=SL
Chattoga	GW=MTN SW=BB	Jeff Davis	GW=CST SW=RK	Taylor	GW=WCD SW=MM
Cherokee	GW=MTN SW=TBD	Jefferson	GW=ECD SW=AB	Telfair	GW=SWD SW=AB
Clarke	GW=NED SW=SL	Jenkins	GW=ECD SW=LE	Terrell	GW=SWD SW=RK
Clay	GW=SWD SW=TBD	Johnson	GW=ECD SW=AB	Thomas	GW=SWD SW=LE
Clayton	GW=MM SW=MM	Jones	GW=WCD SW=AB	Tift	GW=SWD SW=BB
Clinch	GW=CST SW=RK	Lamar	GW=WCD SW=MM	Toombs	GW=CST SW=LE
Cobb	GW=BB SW=BB	Lanier	GW=SWD SW=MM	Towns	GW=MTN SW=LE
Coffee	GW=CST SW=RK	Laurens	GW=ECD SW=AB	Treutlen	GW=ECD SW=LE
Colquitt	GW=SWD SW=MM	Lee	GW=SWD SW=RK	Troup	GW=WCD SW=RK
Columbia	GW=ECD SW=AB	Liberty	GW=CST SW=PN	Turner	GW=SWD SW=BB
Cook	GW=SWD SW=MM	Lincoln	GW=NED SW=SL	Twiggs	GW=WCD SW=AB
Coweta	GW=RK SW=RK	Long	GW=CST SW=PN	Union	GW=MTN SW=PN
Crawford	GW=CST SW=MM	Lowndes	GW=SWD SW=MM	Upson	GW=WCD SW=MM
Crisp	GW=SWD SW=RK	Lumpkin	GW=MTN SW=PN	Walker	GW=MTN SW=AB
Dade	GW=MTN SW=AB	McDuffie	GW=ECD SW=AB	Walton	GW=NED SW=LE
Dawson	GW=MTN SW=PN	McIntosh	GW=CST SW=PN	Ware	GW=CST SW=SL
Decatur	GW=SWD SW=LE	Macon	GW=WCD SW=MM	Warren	GW=ECD SW=AB
DeKalb	GW=LE SW=LE	Madison	GW=NED SW=SL	Washington	GW=ECD SW=AB
Dodge	GW=SWD SW=AB	Marion	GW=WCD SW=RK	Wayne	GW=CST SW=SL
Dooly	GW=WCD SW=BB	Meriwether	GW=WCD SW=RK	Webster	GW=SWD SW=TBD
Dougherty	GW=SWD SW=RK	Miller	GW=SWD SW=TBD	Wheeler	GW=ECD SW=LE
Douglas	GW=BB SW=BB	Mitchell	GW=SWD SW=LE	White	GW=MTN SW=PN
Early	GW=SWD SW=TBD	Monroe	GW=WCD SW=MM	Whitfield	GW=MTN SW=AB
Echols	GW=SWD SW=MM	Montgomery	GW=ECD SW=LE	Wilcox	GW=SWD SW=BB
Effingham	GW=CST SW=PN	Morgan	GW=NED SW=LE	Wilkes	GW=NED SW=SL
Elbert	GW=NED SW=SL	Murray	GW=MTN SW=TBD	Wilkinson	GW=ECD SW=AB
Emanuel	GW=ECD SW=LE	Muscookee	GW=WCD SW=RK	Worth	GW=SWD SW=BB

For Groundwater Systems EPD District Offices	For Surface Water Systems EPD Drinking Water Permitting & Engineering Unit 2 Martin Luther King Jr Drive Suite 1362 East Atlanta, Georgia 30334
CST: Coastal District – <u>Cliff Swiger</u> (912) 264-7284 400 Commerce Center Drive Brunswick, Georgia 31523	AB: <u>Adriana Bustillos</u> (404) 463-8010
ECD: East Central District – <u>Joe Sills</u> (706) 667-4343 3525 Walton Way Extension Augusta, Georgia 30909	BB: <u>Brett Blackwelder</u> (404) 463-6426
MTN: Mountain District – <u>Mark Cox</u> (770) 387-4900 P.O. Box 3250 Cartersville, Georgia 30120	LE: <u>Lynn Ellis</u> (404) 651-5153
NED: Northeast District – <u>Al Gephart</u> (706) 369-6376 745 Gaines School Road Athens, Georgia 30605	MM: <u>Madina Mugisa</u> (404) 656-0253
SWD: Southwest District – <u>Jason Hu</u> (229) 430-4144 2024 Newton Road Albany, Georgia 31701	PN: <u>Peter Nwogu</u> (404) 651-8427
WCD: West Central District – <u>Ngina Porch</u> (478) 751-6612 2640 Shurling Drive Macon, Georgia 31211	RK: <u>Rais Khan</u> (404) 657-7430
	SL: <u>Samantha Luo</u> (404) 657-8773
E-mail addresses for EPD Staff are in the form of: <u>firstname.lastname@dnr.ga.gov</u>	TBD: <u>To Be Determined</u> (404) 656-5660

SIGNATURE PAGE

Rockdale County Board of Commissioners:

Richard A. Oden, Chairman Date

Attest:

Jennifer O. Rutledge, County Clerk Date

Approved as to form:



M. Qader A. Baig, County Attorney Date