

ROCKDALE COUNTY, GEORGIA

ORGANIZATION PLAN

FOR

FISCAL YEAR 2013

(January 1, 2013 - December 31, 2013)

NOTE: Listed Alphabetically by Department/Office Name

**APPROVED BY BOARD OF COMMISSIONERS
AT THEIR MARCH 12, 2013 MEETING**

Includes Fire and Rescue Dept. Revision Approved at Bd. of Commissioners October 22, 2013 Meeting

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: BOARD OF COMMISSIONERS
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Commission Chair	1	
Commissioner	2	Part-time positions
Chief of Staff	1	
County Clerk	1	
Assistant to the Chairman	1	
Administrative Assistant	1	
Administrative Clerk	1	
On-Call Administration	Various Temps	
TOTAL FULL-TIME =	6	
TOTAL PART-TIME =	2	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: CLERK OF COURTS
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

SUPERIOR COURT

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Clerk of Superior Court	1	
Chief Deputy Clerk of Courts	1	
Senior Court Accountant	1	
Assistant Court Accountant	1	
Court Office Manager	1	
Deputy Clerk III	5	
Deputy Clerk II	4	
Deputy Clerk I	4	
Administrative Assistant	1	
Administrative Court Clerk	3	

BOARD OF EQUALIZATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Administrative Court Clerk	1	
Administrative BOE Clerk	1	Regular part-time position

STATE COURT

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
State Court Administrative Manager	1	
Deputy Clerk III	1	
Deputy Clerk II	2	
Deputy Clerk I	1	
Administrative Court Clerk	4	
TOTAL FULL-TIME =	32	
TOTAL PART-TIME =	1	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: COMMUNITY AFFAIRS & INNOVATIVE PROGRAMS
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director, Community Affairs & Innovative Programs	1	
Technical Producer	1	
Public Relations Specialist	1	New position added in FY 2013
On-Call Administration	Various Temps	
 TOTAL FULL-TIME =	 3	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: COOPERATIVE EXTENSION
BUDGET YEAR 2013
(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
County Extension Agent	1	
Program Asst - Cooperative Extension	2	
Program Asst - Cooperative Extension	1	Regular part-time position
4-H Program Asst./Extension Service	1	Regular part-time position
On-Call Administration	Various Temps	
TOTAL FULL-TIME =	3	
TOTAL PART-TIME =	2	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: CORONER
BUDGET YEAR 2013
(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Coroner	1	Regular part-time position
Deputy Coroner	4	Regular part-time positions
Administrative Manager	1	
TOTAL FULL-TIME =	1	
TOTAL PART-TIME =	5	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: DISTRICT ATTORNEY
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
District Attorney	1	
Chief Assistant District Attorney	1	
Senior Assistant District Attorney	3	
Supervisory Assistant - DA	2	
Assistant District Attorney	3	State employees
Assistant District Attorney	3	
Assistant District Attorney	1	Grant funded
Chief Investigator - DA	1	State supp.
Investigator III	4	
Investigator II	2	
Investigative Assistant	1	
Office Manager	1	State supp.
Victim Witness Coordinator	1	
Victim Witness Assistant	1	
Legal Secretary I	3	
File Clerk	1	Regular part-time position
Receptionist - Clerk	1	
TOTAL FULL-TIME =	23	
TOTAL STATE EMPLOYEES =	3	
TOTAL GRANT FUNDED =	1	
TOTAL STATE SUPP. =	2	
TOTAL PART-TIME =	1	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: FINANCE
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director, Finance	1	
Deputy Director - Finance	1	
Purchasing & Procurement Officer	1	
Finance Manager	1	
Accounting Manager	1	
Staff Accountant	2	
Grant Writer	1	
Buyer	1	
Fiscal Officer	2	
Contract Specialist	1	New position added in FY 2013
Administrative Coordinator	1	
TOTAL FULL-TIME =	13	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: FIRE AND RESCUE
BUDGET YEAR 2013
(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

ADMINISTRATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Chief of Fire & Rescue	1	
Deputy Chief of Operations	1	Full-time position added in FY 2013
Administrative Coordinator	1	
Administrative Assistant	1	

FIREFIGHTING

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Fire Officer III	3	} Promotional testing for Fire Officer I, Firefighter III, and Firefighter II will take place during 2013. This process will result in position counts of 24 Fire Officer I's, 33 Firefighter III's, 33 Firefighter II's, and 33 Firefighter I's (no change in <u>total</u> position count). Above position counts for designated job classes are included in department's FY 2013 budget.
Fire Officer II	9	
Fire Officer I	20	
Firefighter III	28	
Firefighter II	30	
Firefighter I	45	

FIRE PREVENTION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Chief of Fire Prevention FOIII	1	
Fire Prevention Officer	2	One additional full-time position added in FY 2013

FIRE TRAINING

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Capt/EMT/Paramedic Inst.FOII	1	
Fire Captain	1	Additional full-time position added in FY 2013
Fire Safety Educator	1	

COMMUNICATIONS

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Communications Operations Mgr	1	
Communications Supervisor	4	
800 Mhz Operations Manager	1	
Communications Training Coord	1	
Administrative Coordinator	1	
E-911 Operator II [%]	16	Includes 3 additional positions added in FY 2013
E-911 Operator I [%]	3	
On-Call E-911 Operator	Various Temps	

[%]The total number of full-time E-911 Operator I and E-911 Operator II positions in the Communications Division equals 19. The number of positions in each class may vary from the numbers specified above; however, the total budgeted position count will not change from the total of 19.

TOTAL FULL-TIME = 172

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: HUMAN RESOURCES
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director, Human Resources	1	
Deputy Director	1	
HR Generalist	3	
HRIS Specialist	2	
HR Specialist	1	Regular part-time position
Wellness Coordinator	1	Regular part-time position funded by Coventry
Administrative Assistant	1	Converted from on-call to regular part- time in FY 2013
On-Call Administration	Various Temps	
TOTAL FULL-TIME =	7	
TOTAL PART-TIME =	3	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: JUVENILE COURT
BUDGET YEAR 2013
(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Juvenile Court Judge	1	
Clerk of Juvenile Court	1	
Chief Intake Officer Juvenile	1	
Juvenile Court Program Administrator	1	
Program Manager Assistant	1	
Mental Health Assessment Clinician	1	
Deputy Clerk III	1	
Juvenile Court Victim Witness Coordinator	1	
Deputy Clerk II	1	
Receptionist - Clerk	1	Additional regular part-time position added in FY 2013
On-Call Administration	Various Temps	Grant funded
TOTAL FULL-TIME =	9	
TOTAL PART-TIME =	1	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: MAGISTRATE COURT
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Chief Magistrate Judge	1	
Clerk of Magistrate Court	1	
Administrative Clerk	1	
Magistrate Judge	2	Regular part-time positions
Judicial Assistant	1	
Deputy Clerk III	1	
Deputy Clerk II	2	
Records Clerk	1	
Records Clerk	1	Regular part-time position
TOTAL FULL-TIME =	8	
TOTAL PART-TIME =	3	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: MANAGEMENT INFORMATION SERVICES
BUDGET YEAR 2013

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director, Management Information Services	1	
Application Analyst	3	One additional full-time position added in FY 2013 (replaced two part-time positions)
Systems Analyst	2	
Network Administrator	1	
GIS Manager	1	
Telecommunications Specialist	1	
TOTAL FULL-TIME =	9	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: PLANNING AND DEVELOPMENT - PAGE 1
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

PLANNING AND ZONING

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director of Planning and Development	1	
Planner I	1	
Zoning Administrator	1	
Development Review Analyst	1	
Forester - PS&E	1	
Administrative Manager	1	

PROTECTIVE INSPECTION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Asst. Dir., Inspection & Enforcement	1	
Erosion & Sediment Control Specialist	1	
Building Inspector III	1	
Development Inspector II	1	

LICENSING

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
License & Permit Analyst II	1	
License & Permit Analyst I	1	

CODE ENFORCEMENT

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Community Compliance Supervisor	1	
Community Services Coordinator	1	
Code Enforcement Officer II	2	
Administrative Coordinator	1	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: PLANNING AND DEVELOPMENT - PAGE 2
BUDGET YEAR 2013
(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

STORMWATER

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
General Engineering Manager	1	
Stormwater Engineer II	2	
Stormwater Engineer I	1	
Stormwater Infrastructure Specialist	1	
Stormwater Analyst Manager	1	
Stormwater Field Engineering Technician	1	
Stormwater Analyst II	1	
Road Maintenance Supervisor	1	
Stormwater Analyst I	1	
Stormwater Analyst I	1	Regular part-time position
Equipment Operator II	1	
Maintenance Worker II	1	
Maintenance Worker I	2	
TOTAL FULL-TIME =	31	
TOTAL PART-TIME =	1	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: PROBATE COURT
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Probate Judge	1	
Chief Probate Clerk	1	
Judicial Assistant	1	
Clerk III Probate Court	1	
Clerk II Probate Court	1	
Deputy Clerk I	1	
Deputy Clerk I	1	Regular part-time position
Deputy Clerk I	1	Additional regular part-time position added in FY 2013
TOTAL FULL-TIME =	6	
TOTAL PART-TIME =	2	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: PUBLIC DEFENDER
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Assistant Public Defender	6	
TOTAL FULL-TIME =	6	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: RECREATION AND MAINTENANCE - PAGE 1
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

HIGHWAYS AND STREETS ADMINISTRATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director, Recreation and Maintenance	1	
Deputy Director	1	

RECREATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Assistant Director - Recreation	1	
Recreation Facilities Manager	1	
Therapeutic Recreation Coordinator	1	
Athletic Manager	1	
Aquatics Supervisor	1	
Lead Lifeguard	2	
Facility Attendant	11	Regular part-time positions
Lifeguard	11	Two (2) regular part-time positions & nine (9) seasonal part-time positions
Recreation Leader I	9	Regular part-time summer camp counselor positions
Recreation Leader II	1	Regular part-time position
Therapeutic Recreation Leader I	4	Regular part-time positions

PARKS

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Parks Manager	1	
Supervisor Park Maintenance	4	
Maintenance Worker III	1	
Maintenance Worker II	2	
Maintenance Worker I	8	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: RECREATION AND MAINTENANCE - PAGE 2
BUDGET YEAR 2013

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

SENIOR SERVICES

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Deputy Director	1	
Assistant Director Senior Services	1	
Social Services Manager	1	
Administrative Coordinator	1	
Certified I & A /Admin. Manager	1	
Community Service Supervisor	1	
Case Management Coordinator	1	
Transportation Coordinator	1	
Volunteer Coordinator/Fundraiser	1	
Wellness Coordinator	1	
Food Service Coordinator	1	
Driver	1	
Driver/Center Aid	2	Regular part-time positions
Food Service Aid	1	
Homemaker	1	
Receptionist-Clerk	3	Regular part-time positions
Respite Home Care Specialist	1	

BUILDINGS AND MAINTENANCE

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Building Maintenance Manager	1	
Building Maintenance Supervisor	1	
Custodial Coordinator	1	
Maintenance Technician I	3	
Courier	1	
Janitor/Custodian	9	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: RECREATION AND MAINTENANCE - PAGE 3
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

SOLID WASTE AND RECYCLING ADMINISTRATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Recycling Center Supervisor	1	
Equipment Operator II	1	
Facility Attendant	1	Regular part-time position converted to full-time in FY 2013.

MAINTENANCE AND SHOP

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Administrative Manager	1	
Shop Supervisor - Auto Tech IV	2	
Body & Paint Shop Technician II	1	
Fleet Serv. Adv. & Parts Tech	1	
Maintenance Technician III	2	
Maintenance Technician II	2	

CAPITAL AND COMMUNITY IMPROVEMENTS

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Building Construction Engineer	1	

ANIMAL CONTROL

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Shelter Manager	1	
Animal Control Officer III	1	
Animal Control Officer II	1	
Animal Control Officer I	1	
Kennel Assistant	1	
TOTAL FULL-TIME =	74	
TOTAL PART-TIME =	41	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: SHERIFF - PAGE 1
BUDGET YEAR 2013
(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

ADMINISTRATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Sheriff	1	
Chief Deputy	1	
Captain - Sheriff's Office	1	
Sergeant - Sheriff's Office	1	
Law Enforcement Management Coord - Sergeant	1	
Corporal - Sheriff's Office	1	
Investigator - Sheriff's Office	1	
Certified Sheriff's Deputy	1	
Administrative Manager	1	
Administrative Coordinator	1	

CRIME CONTROL AND INVESTIGATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Captain - Sheriff's Office	2	
Lieutenant - Sheriff's Office	2	
Sergeant - Sheriff's Office	4	
Corporal - Sheriff's Office	1	
Investigator - Sheriff's Office	19	
Certified Sheriff's Deputy	6	
Assistant Investigator	1	
GCIC Supervisor/TAC	1	
Personnel Supervisor	1	
Project Coordinator	1	
Evidence Technician	1	
GCIC Data Entry Operator	6	
Records Clerk	4	
Administrative Assistant	1	

UNIFORM PATROL

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Captain - Sheriff's Office	1	
Lieutenant - Sheriff's Office	5	
Sergeant - Sheriff's Office	5	
Corporal - Sheriff's Office	6	
Investigator - Sheriff's Office	1	
Certified Sheriff's Deputy	70	
School Crossing Guard	14	Regular part-time positions

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: SHERIFF - PAGE 2
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

JAIL

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Captain - Sheriff's Office	1	
Lieutenant/Assist Jail Div Com	1	
Lieutenant - Sheriff's Office	4	
Sergeant - Sheriff's Office	9	
Corporal - Sheriff's Office	6	
Certified Sheriff's Deputy [#]	19	
Certified Detention Deputy [#]	84	

[#]Total number of Certified Detention Deputy and Certified Sheriff's Deputy positions in Jail Division equals 103. The number of positions in each class may vary from the above; however, the total budgeted position count will not change from the 103 total.

SHERIFF'S OFFICE AND BUILDINGS

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Deputy Sheriff - Building Maintenance	1	
Certified Sheriff's Deputy	1	

TRAINING

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Captain - Sheriff's Office	1	
Sergeant - Sheriff's Office	1	
Administrative Coordinator	1	

COURT SERVICES

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Sergeant - Sheriff's Office	1	
Certified Sheriff's Deputy	12	
Certified Detention Deputy	1	

OTHER - WORK DETAIL

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Certified Sheriff's Deputy	2	
TOTAL FULL-TIME =	293	
TOTAL PART-TIME =	14	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: STATE COURT
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
State Court Judge	1	
Judicial Coordinator	2	Regular part-time positions
Judicial Assistant	1	
DUI Program Coordinator	1	
TOTAL FULL-TIME =	3	
TOAL PART-TIME =	2	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: SUPERIOR COURT/CHIEF SUPERIOR COURT
 JUDGE
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Superior Court Judge	1	
Law Clerk	1	State supp. Employee
Court Reporter	1	
Administrative Assistant	1	State supp. Employee
Calendar Clerk - State Emp	1	State supp. Employee
TOTAL FULL-TIME =	2	
TOTAL STATE SUPP. =	3	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: SUPERIOR COURT/SUPERIOR COURT JUDGE
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Superior Court Judge	1	State supp. employee.
Court Reporter	1	
Administrative Assistant	1	State supp. employee.
TOTAL FULL-TIME =	1	
TOTAL STATE SUPP. =	2	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: TAX ASSESSOR
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Chief Appraiser	1	
Deputy Chief Appraiser	1	
Asst. Deputy Chief Appraiser	1	
Tax Appraiser III	2	
Tax Appraiser II	3	
Administrative Coordinator	1	
Personal Property Appraiser	1	
Administrative Tax Clerk	3	
TOTAL FULL-TIME =	13	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: TAX COMMISSIONER
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Tax Commissioner	1	
Chief Deputy Tax Commissioner	1	
Deputy Tax Commissioner	3	
Collection Specialist	2	
Motor Vehicle Specialist	1	
Customer Service Representative III	3	
Customer Service Representative II	5	
Customer Service Representative I	1	
On-Call Administration	Various Temps	
TOTAL FULL-TIME =	17	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: TRANSPORTATION - PAGE 1
BUDGET YEAR 2013
(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

ADMINISTRATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director of Transportation	1	
Administrative Coordinator	1	
On-Call Administration	Various Temps	

TRAFFIC/TRANSPORTATION ENGINEERING

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Traffic/Transportation Engineer	1	
Civil Engineer II	1	
Supervisor Sign Maintenance Shop	1	
Transportation Accounting Specialist	1	
Traffic Sign Maintenance Technician	1	
On-Call Administration	Various Temps	

HIGHWAYS AND STREETS

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Assistant Director - Transportation	1	
Administrative Manager	1	
Supervisor Paving	1	
Supervisor Road Maintenance	1	
Equipment Operator III	3	
Equipment Operator II	5	
Equipment Operator I	1	
Maintenance Worker II	3	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: TRANSPORTATION - PAGE 2
BUDGET YEAR 2013

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

OTHER MAINTENANCE

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Supervisor Road Maintenance	1	
Equipment Operator II	2	
Equipment Operator I	1	
TOTAL FULL-TIME =	27	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: VOTER REGISTRATION
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Supervisor of Elections	1	
Asst Supervisor, Board of Elections	1	
Election Specialist	1	
Administrative Clerk	1	
Administrative Clerk	1	Regular part-time position
TOTAL FULL-TIME =	4	
TOTAL PART-TIME =	1	

**ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: WATER RESOURCES - PAGE 1
BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

WATER ADMINISTRATION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Director, Water Resources	1	
Deputy Director Operations Water	1	
General Engineering Manager	1	
Principal Engineer	1	
Civil Engineer I	1	
Senior Business & Tech Services Coordinator	1	
Senior Development Review Analyst - Water	1	
Superintendent of Inspections	1	
GIS Analyst I	1	
Backflow Prevention Coordinator	1	
Administrative Manager	1	
Engineering Technician	1	
Water and Sewer Inspector	2	
Administrative Assistant	2	

ROCKDALE COUNTY, GEORGIA
ORGANIZATION PLAN
DEPT./OFFICE: WATER RESOURCES - PAGE 2
BUDGET YEAR 2013

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

CUSTOMER SERVICE

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
General Mgr Customer Svs/Business Affairs	1	
Customer Service Manager	1	
Customer Account & Business Services Liaison	1	
Applications Analyst	1	
Customer Service Representative III	1	
Customer Service Representative II	4	
Customer Service Representative I	3	
Customer Service Representative I	2	Converted from on-call to regular part-time in FY 2013 - no change in hours worked
Customer Service Representative I	1	Converted from temp. part-time to regular part-time in FY 2013 - no change in hours worked
Customer Service Representative I	1	Converted from temp. part-time Collector to regular part-time CSR I in FY 2013 - no change in hours worked
Billing Specialist III	1	
Billing Specialist II	2	
Crew Leader Meter Reader Technician	1	
Meter Reader III	1	
Meter Reader II	1	
Meter Reader I	3	
Meter Reader I	1	Converted from on-call to regular part-time in FY 2013 - no change in hours worked
On-Call Administration	Various Temps	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: WATER RESOURCES - PAGE 3
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

SEWER MAINTENANCE

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Assistant Superintendent	1	
Mechanical Maintenance Coordinator	1	
Distribution/Collection Supervisor	1	
Foreman	4	
Maintenance Technician	2	
Call Center Specialist	3	
Utility Worker III	1	
Utility Worker II	1	
Utility Worker I	4	
Warehouse Operator	1	

WATER SUPPLY

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Compliance and Technical Services Manager	1	
Water Supply Specialist	1	

**ROCKDALE COUNTY, GEORGIA
 ORGANIZATION PLAN
 DEPT./OFFICE: WATER RESOURCES - PAGE 4
 BUDGET YEAR 2013**

(ALL POSITIONS ARE FULL-TIME UNLESS OTHERWISE NOTED)

WATER TREATMENT

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Water Treatment Plant Manager	1	
Chief Operator Water Treatment Plant	2	
Mechanical Maintenance Superintendent	1	
Distribution/Collection Supervisor	1	
Water Treatment Plant Operator I	1	
Water Treatment Plant Operator II	3	
Water Treatment Plant Operator III	2	
Distribution Operator III	3	
Lab Analyst II	1	
Mechanical Maintenance Specialist	1	
Administrative Assistant	1	Converted from temp. part-time to regular part-time in FY 2013 - no change in hours worked
On-Call Administration	Various Temps	

WATER DISTRIBUTION

<u>JOB TITLE</u>	<u>NUMBER OF BUDGETED POSITIONS</u>	<u>NOTE(S):</u>
Operations Manager Water/Sewer Systems	1	
Assistant Superintendent	1	
Distribution/Collection Supervisor	1	
Foreman	7	Includes one additional position added in FY 2013
Utility Locate Supervisor	1	
Utility Locate Technician	2	
Utility Worker III	4	
Utility Worker II	5	Includes one additional position added in FY 2013
Utility Worker I	5	
On-Call Administration	Various Temps	
TOTAL FULL-TIME =	101	
TOTAL PART-TIME =	6	