



## **Addendum No. 4**

### **Request for Proposals (RFP) No. 16-31 Water Tank Maintenance**

**November 3, 2016**

**RFP No. 16-31** is hereby amended as follows:

The RFP includes the following information:

**CONTRACT TERM:**

The Contract Term will be one (1) year with four (4) one-year options to renew.

*“Because this contract contains four (4) renewal periods and the price of materials is subject to change from year to year, it is appropriate to allow the Contractor to offer price increases prior to the renewal of the contract for the following year. Therefore, 90 days prior to the end of the contract, the Contractor will advise the County in writing of their desire to renew the contract and will provide the County with an updated price list (this should be the same price list from the original bid with any necessary additions that became evident during the previous year's operations). The County will review the price increases and if necessary, negotiate with the Contractor to finalize pricing. Once both parties have agreed to the contract extension pricing, the County will prepare an Amendment to the original contract outlining the extension period, the new pricing that has been approved by both parties, and any other changes to the contract that become necessary to improve the operational effectiveness of the Agreement”*

The above language in quotations is being deleted from the RFP. The RFP is being changed and we are requesting pricing for the five years in advance instead of negotiating a price each year. We are requesting a firm fixed price per year that includes any anticipated escalation each year. Bidders are to provide a price for Year 1, Year 2, Year 3, Year 4, & Year 5. (See attached revised Proposal Form)

The attached revised Bid Form must be submitted with your proposal response.

1. Below are questions received and corresponding answers:
  - A. Question: What needs to be included in scope of work for project? Emergency service, washout inspections, visual inspections, repairs, exterior coatings, interior coatings, etc.?



**Answer:** Emergency service, washout inspections, visual inspections, minor repairs and touch up painting.

- B. **Question:** If renovations (painting) are included in the RFP I would advise inserting specifications. This way everyone is on the same page and you are not receiving quotes back that are all over.

**Answer:** See answer to Question "F"

- C. **Question:** How would you like us to handle your current logos? Retrace during renovation? New branding so new logos?

**Answer:** Retrace or touch up.

- D. **Question:** At one time during the meeting it was discussed that this would be an inspection only contract and any additional work (repairs, painting, etc.) would be completed on a negotiated change order basis? Is this still the case?

**Answer:** See answer to Question "F"

- E. **Question:** Would Rockdale County rather have a five year flat fee contract or a pay as you go? On the pay as you go the fees would change annually depending on the work completed.

**Answer:** We are requesting a firm fixed price per year that includes any anticipated escalation each year. Bidders are to provide a price for Year 1, Year 2, Year 3, Year 4, & Year 5. (See attached revised Bid Form)

- F. **Question:** We understand the project is to be a complete tank maintenance program to include paint when needed. But your addem 3 says all painting needs to be bid out. We don't understand the addem. Please explain.

**Answer:** "Complete Maintenance" will include minor painting. Any major painting that is not included in the "Complete Maintenance" will have to be bid out if it is over \$15,000. The

Board of Commissioners  
Richard A. Oden, Chairman  
Oz Nesbitt, Sr., Commissioner  
Dr. Doreen Williams, Commissioner



Department of Finance  
Telephone: 770-278-7555  
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following are our quote limits and will be followed for painting needed that is not in the "Complete Maintenance":

Up to \$2,500 requires one quote  
\$2,500 up to \$15,000 requires three quotes  
\$15,000 or more requires a formal bid out

2. All other conditions remain in full force and effect.
3. If a proposal has been submitted and anything in this Addendum causes the bidder to change the item offered or to increase or decrease the proposal price, the new price and/or changes will be inserted below:

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4. All proposers under this RFP are kindly requested to acknowledge receipt of this Addendum on page 13, Part II of the Proposal Form.

*Tina Malone*

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Tina Malone, CPPB CPPO  
Procurement Officer  
Department of Finance, Purchasing Division

# PROPOSAL FORM

Instructions: Complete all THREE (3) parts of this bid form.

## PART I: Proposal Summary

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Proposal Form.

<b>1.</b>	<b>Annual Water Tank Maintenance</b>		
a.	BioLab Elevated Tank	Year One	\$
b.	BioLab Elevated Tank	Year Two	\$
c.	BioLab Elevated Tank	Year Three	\$
d.	BioLab Elevated Tank	Year Four	\$
e.	BioLab Elevated Tank	Year Five	\$
f.	Maxell Elevated Tank	Year One	\$
g.	Maxell Elevated Tank	Year Two	\$
h.	Maxell Elevated Tank	Year Three	\$
i.	Maxell Elevated Tank	Year Four	\$
j.	Maxell Elevated Tank	Year Five	\$
k.	Sweetheart Elevated Tank	Year One	\$
l.	Sweetheart Elevated Tank	Year Two	\$
m.	Sweetheart Elevated Tank	Year Three	\$
n.	Sweetheart Elevated Tank	Year Four	\$
o.	Sweetheart Elevated Tank	Year Five	\$
p.	Lorraine Elevated Tank	Year One	\$
q.	Lorraine Elevated Tank	Year Two	\$
r.	Lorraine Elevated Tank	Year Three	\$
s.	Lorraine Elevated Tank	Year Four	\$
t.	Lorraine Elevated Tank	Year Five	\$
<b>2.</b>	<b>OTHER --Explain</b>		\$
<b>3.</b>	<b>GRAND TOTAL</b>		\$

## PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department – Purchasing Division have been received before submitting a bid.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

**PART III: Vendor Information:**

Company Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	