REQUEST FOR PROPOSALS

No. 16-38

ROCKDALE COUNTY, GEORGIA

November 16, 2016

PEST CONTROL

ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT OFFICE
958 Milstead Avenue
CONYERS, GA 30012
770-278-7552

INTRODUCTION:

Rockdale County is requesting Competitive Sealed Proposals for the **Pest Control**. Instructions for preparation and submission of a proposal are contained in this packet. Proposals must be typed or printed in ink.

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PURCHASING CONTACT FOR THIS REQUEST:

All questions concerning this RFP and all questions arising subsequent to award are to be addressed to the Purchasing Division via email to Meagan Porch, Buyer, at meagan.porch@rockdalecountyga.gov or the following address:

Rockdale County Finance Department
Procurement Division
Attn: Meagan Porch
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7557, Fax: (770) 278-8910
E-mail: meagan.porch@rockdalecountyga.gov

To maintain a "level playing field", and to assure that all proposers receive the same information, proposers are requested **NOT** to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the proposer.

PROPOSAL COPIES FOR EVALUATION:

Two (2) hard copies and one (1) original hard copy and one (1) CD or Flash Drive in Adobe PDF format will be required for review purposes. *(Original must be clearly marked "Original" and the Copies clearly marked "Copies.")* . CD's that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your disk(s) to ensure that they have the appropriate material on it before submitting.

CONTRACT TERM:

Twelve (12) Months from date of Notice-to-Proceed (NTP) with option to renew two (2) additional 12-month periods, renewable each year under the same prices, terms and conditions.

DUE DATE:

Sealed proposals will be received at the Rockdale County Finance Department, Procurement Division, 958 Milstead Avenue, Conyers, GA 30012 no later than **2:00 P.M., local time, Thursday, December 15, 2016.** Proposals received after this time will not be accepted.

PRE-PROPOSAL CONFERENCE:

There will not be a pre-proposal conference but proposers are strongly encouraged to visit the sites. See details below.

SITE VISITS:

You may visit the locations listed on pages 16 - 19. For each site listed, proposer will need to coordinate with the County representatives listed on page 3. **Contractor must complete, sign, and include the attached Site Visit Acknowledgement (page 33) with their proposal**. See dates and contacts below:

The following are the only dates for site visits. Site visits are NON-Mandatory but are strongly encouraged. Every effort should be made to attend the scheduled dates below. All site visits must be completed by Tuesday, November 29, 2016.

Sites 1 -11, Fire Departments –
Contact Joel Yoder at 770-278-8451 if you have any questions regarding the site visits.
Meet at Fire Station #7/Fire Headquarters, 1496 Rockbridge Road NW, Conyers, GA 30012.
Monday, November 28, 2016 and Tuesday, November 29, 2016 between 8:00 a.m. and 10:00 a.m.

Sites 12-30, Recreation and Maintenance –
Contract Charles Welch at 770-480-4840 if you have any questions regarding the site visits.
Meet at Administration Building, Front Lobby, 958 Milstead Avenue, Conyers, GA 30012.
Monday, November 28, 2016 and Tuesday, November 29, 2016 both at 8:00 a.m., local time.

Sites 31-37, Sheriff's Office –
Contact Lt. Tom Brewer or at 770-278-8025 if you have any questions regarding the site visits.
Meet at Sheriff's Office, 911 Chambers Drive, Conyers, GA 30012.
Monday, November 28, 2016 and Tuesday, November 29, 2016 between 8:00 a.m. and 10:00 a.m.

Sites 38-40, Parks –
Contact Joel Strickland at 404-313-1143 to obtain access to the sites on November 28, 2016 between 8:00 a.m. – 10:00 a.m.

Site 45-58, Water Resources–
Contact Mac Norman at 770-278-7415 if you have any questions regarding the site visits.
Meet at Water Resources, 1329 Portman Drive, Conyers, GA 30012
Tuesday, November 29, 2016, 9:00 a.m.

QUESTIONS AND CLARIFICATIONS:

All questions and requests for clarifications concerning this RFP must be submitted to the Purchasing Division via email to meagan.porch@rockdalecountyga.gov or at the above address no later than **2:00 p.m., local time, on Thursday, December 8, 2016**. It shall be the proposers responsibility to seek clarification as early as possible prior to the due date and time. Written responses from the County to the questions it receives will be in an addendum and posted to the County's website at **www.rockdalecountyga.gov**, under Bid Opportunities. Questions or requests for clarifications received after this deadline will not receive a response.

ADDENDA:

Answers to questions submitted that materially change the conditions and specifications of this RFP will be issued in an addendum and posted to the County's website at www.rockdalecountyga.gov Bid Opportunities. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

It is the proposer's responsibility to check the Rockdale County website at www.rockdalecountyga.gov, Bid Opportunities for any addenda that may be issued, prior to

submitting a proposal for this RFP.

QUANTITIES

The quantities listed in the Proposers Response Schedule are provided as an estimate for proposal purposes. The County will not be obligated to quantities beyond actual needs.

LOCAL VENDOR PREFERENCE POLICY

The Rockdale County Board of Commissioners adopted a Local Vendor Preference Policy on March 26, 2013. The policy will apply to all qualified Invitations to Bids and Request for Proposals after May 1, 2013. The Local Vendor Preference Policy allows Rockdale County vendors to get an extra 5 points on the evaluation criteria scoring for Request for Proposal. The Policy will give the local bidder the opportunity to match the price of a non-local vendor's bid price if they are low and within 5% of the low bidder's price on Invitation to Bids. A copy of the Policy may be downloaded from the County website at www.rockdalecountyga.gov Bid Opportunities.

The Local Vendor Preference Policy: will apply to this RFP.

ENERGY EFFICIENT, RECYCLING, AND WASTE REDUCTION PURCHASING POLICY

Policy #R-2015-08 includes the following language:

> The Rockdale County Board of Commissioners only purchases energy star rated equipment and appliances that are economically responsible and reduce resource consumption and waste within federal, state, and local laws. The County will only purchase recycled copy, computer, and fax paper with at least 30 percent recycled content.

A copy of the policy may be viewed and downloaded by visiting the website at www.rockdalecountyga.gov Bid Opportunities, and scrolling down to the bottom of the page.

QUALIFICATIONS OF OFFERORS:

Proposers must have a current business license from their home based jurisdiction and provide a copy of that license with the submittal of their proposal response.

Proposals from any offeror that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

Any contractor submitting a Proposal must complete the Contractor's Qualification Statement and Questionnaire if provided in this package.

In evaluating Proposals, the County may seek additional information from any contractor concerning such contractor's proposal or its qualifications to construct the Project.

Proposers are to submit at least **(3) three references** from projects with similar experience using the materials and process in this RFP.

LICENSE:

Bidders shall submit with proposal, a copy of their valid company business license. If the Bidder is a Georgia corporation, Bidder shall submit a valid county or city business license. If the Bidder is not a Georgia corporation, Bidder shall submit a certificate of authority to transact business in the state of Georgia and a copy of their valid business license issued by their home jurisdiction. If Bidder holds a professional certification which is licensed by the state of Georgia, then Bidder shall submit a copy of their valid professional license. Any license submitted in response to this requirement shall be maintained by the Bidder for the duration of the contract.

PROPRIETARY INFORMATION

Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade secret.

FINANCIAL STABILITY

The Offeror will provide financial information that would allow proposal evaluators to ascertain the financial stability of the firm.

- If a public company, the Offeror will provide their most recent audited financial report.
- If a private company, the Offeror will provide a copy of their most recent internal financial statement, and/or a letter from their financial institution, on the financial institution's letterhead, stating the Offeror is in good standing with that financial institution.

SELECTION PROCESS:

The Rockdale County Procurement Office and Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee.

This is a past performance/quality/price trade-off source selection in which competing offeror's past and present performance history and product quality will be evaluated on a basis approximately equal to price. Award will be made to the responsible offeror whose proposal represents the best value after evaluation in

accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all proposals and to waive any technicalities or informalities if such action is in the county's interest.

Rockdale County may evaluate proposals and award a contract without discussions with offerors. Therefore, the offeror's initial proposal should contain the offeror's best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

Proposers will be evaluated based on the following criteria and may be called in for an interview.
The County intends to award the contract to the responsible and responsive contractor whose proposal is determined in writing to be the most advantageous to the County taking into consideration all of the evaluation criteria.

EVALUATION CRITERIA:

Offerors will be evaluated based on the following criteria and may be called in for an interview.

Respondents will have their submissions evaluated and scored. Submissions will be evaluated to assess the respondent's ability to provide anticipated services for Rockdale County. Rockdale County shall be the sole judge of the quality and the applicability of all statements of qualifications. Approach, scope, overall quality, local facilities, terms, and other pertinent considerations will be taken into account in determining acceptability.

Selection Committee shall evaluate and rank the statements of qualifications based on the following criteria:

- Staffing and Availability – Evaluation of the list of personnel specifically assigned to the RFP proposed project, including their qualifications, overall experience and recent experience on projects of similar nature and complexity to the proposed project. Organization and Staffing, evaluation of the work load of the proposing firm and the staffing to be assigned to the proposed project; time schedule of the Proposer in relation to that of the proposed project location of the offices or facilities from which the services are to be provided to the County. **(35%)**

- Experience/Performance – Review of personnel qualifications and experience. Management approach to projects, past performance on projects of similar nature and complexity as the proposed project. Evaluation of client references including but not limited to references submitted in qualification response; overall responsiveness to County's needs. Provider financial capability, qualifications and experience. **(35%)**

- Approach – Evaluation of the overall understanding of the scope of the proposed project; completeness, adequacy and responsiveness to the required information of the request for proposals. **(15%)**

- Cost – **(15%)**

INTERVIEWS

Interviews may be scheduled. Interviews will be informal, and will provide respondents with an opportunity to answer any questions the selection team may have on a submission.

INSURANCE:
The Company shall maintain in full force and effect the following insurance during the term of the Agreement.

Coverage	Limits of Liability
Workers' Compensation	Statutory
Employers' Liability	$1,000,000.00
Bodily Injury Liability	$1,000,000.00 each occurrence
except Automobile	$1,000,000.00 aggregate
Property Damage Liability	$1,000,000.00 each occurrence
except Automobile	$1,000,000.00 aggregate
Personal & Advertising Injury Limit	$1,000,000.00
Products / Completed Ops.	$2,000,000.00 aggregate
Automobile Bodily Injury	$1,000,000.00 each person
Liability	$1,000,000.00 each occurrence
Automobile Property Damage Liability	$1,000,000.00 each occurrence

Property Coverage	Equal to or greater than the existing building limit if performing renovations.

(If hazardous substances are involved)
Contractor's Pollution Liability (with 1 year extended reporting period)

Each Occurrence	$1,000,000.00
Aggregate	$2,000,000.00

Environmental Impairment Liability (with 1 year extended reporting period)

Each Occurrence	$1,000,000.00
Aggregate	$2,000,000.00

Professional Liability/General Liability	$1,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

BONDS:
N/A

PERMITS:
The awarded contractor will be responsible for acquiring any permits that are required for this project/purchase. Rockdale County will waive fees on all permits issued by Rockdale County.

AWARD OF CONTRACT
The Rockdale County Procurement Office and Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee.

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011
Vendors submitting a Qualification package in response to this RFP must complete the Contractor Affidavit under O.C.G.A. §13-10-91(b)(1) which is provided with the RFP package to verify compliance with the Illegal Immigration Reform and Enforcement Act of 2011.

A. The form must be signed by an authorized officer of the contractor or their authorized agent.

B. The form must be notarized.

C. The contractor will be required to have all subcontractors and sub-subcontractors who are engaged to complete physical performance of services under the final contract executed between the County and the contractor complete the appropriate subcontractor and sub-subcontractor affidavits and return them to the County a minimum of five (5) days prior to any work being accomplished by said subcontractor or sub-subcontractor. Format for this affidavit can be provided to the contractor if necessary.

GENERAL INFORMATION

No proposals received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a proposal not properly addressed and identified.

WITHDRAWAL OF PROPOSAL:

A proposer may withdraw his proposal before the proposal due date, without prejudice to the proposer, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF PROPOSAL:

Rockdale County may reject any and all proposals and must reject a proposal of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any proposal in the proposing procedure. Rockdale County shall be the sole judge as to which proposal is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various proposers.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The proposer may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any proposer is not satisfactory, the proposal of such proposer may be rejected. The successful proposer is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a proposal, the proposer represents and warrants that such proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the proposer has not directly or indirectly induced or solicited any other proposer to put in a sham proposal, or any other person, firm or corporation to refrain from proposing and that the proposer has not in any manner sought by collusion to secure to that proposer any advantage over any other proposer.

INTEREST OF:

By submitting a proposal, the proposer represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the proposal or in the contract which may be made under it, or in any expected profits to arise there from.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to proposers, general conditions, and instructions for proposers, special conditions, specifications, proposal, and addenda, if any, will be deemed part of the contract.

STANDARD INSTRUCTIONS

1. The instructions contained herein shall be construed as a part of any proposal invitation and/or specifications issued by Rockdale County and must be followed by each proposer.

2. The written specifications contained in this proposal shall not be changed or superseded except by written addendum from Rockdale County. Failure to comply with the written specifications for this proposal may result in disqualification by Rockdale County.

3. All goods and materials shall be F.O.B. Destination Conyers, Georgia and no freight or postage charges will be paid by Rockdale County unless such charges are included in the proposal price.

4. The following number, RFP No. **16-38** must be written clearly on the outside of each proposal envelope in order to avoid prior opening in error.

5. All proposals must be received and in-hand at proposal due date and time. Each proposer assumes the responsibility for having his/her proposal received at the designated time and place of proposal due date. Proposals received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.

6. Unless otherwise stated, all proposals submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.

7. Each proposal form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the proposal. When submitting a proposal to Rockdale County the first page of your proposal package should be the proposal form listing the price, delivery date, etc., unless the proposal form is requested to be in a separate envelope.

8. Rockdale County reserves the right to accept a proposal that is not the lowest price if, in the County's judgment, such proposal is in the best interest of the County and the public. The County reserves the right to reject any and all proposals.

9. Telephone, Telegraphic or Facsimile proposals will not be accepted.

10. No sales tax will be charged on any orders except for contracts that include construction materials being purchased through a third party.

    i. Federal I.D. #58-6000882
    ii. Sales Tax Exempt #58-800068K

11. If applicable, completed questionnaires must be signed manually. Rockdale County reserves the right to accept or reject any proposal on the basis of incomplete or inaccurate answers to the questionnaire.

12. If applicable, warranty information shall be provided.

13. Proposers shall state delivery time after receiving order.

14. Proposers shall identify any subcontractors, and include an explanation of the service or product that they may provide.

SPECIFICATIONS:

The specifications are as follows and on the attached pages.

General:

Purchase Price shall include delivery, F.O.B. Rockdale County. Rockdale County reserves the right to increase or decrease the listing of facilities or the services at any time during the term of the contract.

List any options and the cost for the options separately.

Warranty information must be provided with the submittal of bid.

MINIMUM SPECIFICATIONS FOR PEST CONTROL SERVICE

I. SCOPE OF SERVICE:

A. Contractor shall furnish all insurance, permits, transportation, supplies, materials, machinery, tools, equipment, labor, supervision, technical knowledge, expertise, management, and all things necessary to perform **PEST CONTROL SERVICES,** in accordance with the bid requirements and which shall include the actual performance of insect and rodent control by trained and qualified service technicians at the Rockdale County buildings facilities listed and such other Rockdale County buildings/facilities as may be, from time to time, designated for "one time" service. The work shall include inspecting and performing treatments at existing locations in the performance of service call work and recurring work, provide treatment of rodent infestation and the removal of all dead rodents from the premises. All to be in accordance with the Minimum Specifications and applicable statutes, laws, executive orders, codes, regulations, and standards.

Please note that particular attention shall be paid to kitchen, food preparation and storage areas, break rooms, cells, restrooms, medical areas, classrooms, and control of surrounding grounds and basements. No areas will be exempt unless specifically designated.

B. This service is to control the following pests:

1. Roaches; 2. Ants; 3. Silverfish; 5. Rats; 6. Mice;

C. In addition, service shall be available to control the following "occasional invaders" when and if necessary and if deemed necessary and ordered by Rockdale County, additional service based on extent and nature of the infestation and scope of work:

1. Houseflies
2. House cricket
3. Fleas
4. Ground beetles
5. Ticks
6. Millipedes
7. Centipedes
8. Black widow spiders
9. Mites
10. Booklice
11. Indian meal moths.
12. Bees
13. Mediterranean meal moths
14. Powder post beetles
15. Spiders
16. Scorpions
17. Drain Flies
18. Other Seasonal Pests/Insects commonly found in Georgia

D. All pest control work shall be performed in a safe manner, in conformance with the most modern and effective scientific pest control procedures, and in compliance with Federal, State and Local ordinances and laws.

E. Pest Control will be Integrated Pest Management; however, upon request of site personnel contractor should spray areas of concern. Note: Jail and Fire Departments get sprayed each time.

F. The County does not have an accurate and complete list of square footage on the buildings. It will be a requirement of the awarded contractor to provide the County with a list of square footage on the buildings that they service.

II. MATERIALS:

A. All materials used in this pest control service shall conform to Federal, State and Local Ordinances and laws, shall be registered and approved by the Environmental Protection Agency, the Federal Food and Drug Administration, and the Georgia Agriculture Department, as applicable, and shall be used in strict accordance with the directions of the manufacturer. Any materials determined to be unacceptable to Rockdale County shall not be used. Materials to be used:

1. Cypermethrin, orthoboric acid, Cynoff, Bifenthrin (or acceptable equal) — for roaches, ants and silverfish:

_____

(Bidder specify brand name and manufacturer)

2. An anti-coagulant for rats — or an acceptable equal:

_____

(Bidder specify brand name and manufacturer)

3. Mice trap, or an anti-coagulant for mice — or an acceptable equal:

_____

B. Materials shall be used with all due precautions to obviate the possibility of accidents to humans, domestic animals and pets, and in accordance with manufacturer's suggested safety provisions.

C. Special care shall be exercised in the use of liquid insecticides and rodenticide in areas having an asphaltic, or linoleum floor, or a varnished wood surface.

III. LICENSE:

Bidders must posses and provide a copy of the appropriate structural license or commodity fumigation license administered by Georgia Department of Agriculture. Bidders place license number below:

_____

IV. TREATMENT SCHEDULE:

Additional inspections and treatment (call-back service) for listed buildings/facilities shall be made as deemed necessary by either the Pest Control Service Company or Rockdale County. Such call-back service, as well as calls for "one-time" service shall be made promptly when requested by the County. All facilities shall be

treated once a month, unless otherwise specified. Treatment call-back must be within 24 hours but for the Jail will be as soon as possible or less than 24 hours.

MINIMUM SPECIFICATIONS FOR PEST CONTROL SERVICE - CONTINUED

V. SCHEDULE, RECORD KEEPING, AND PRICING:

All services shall be rendered at such time and in such a manner as to cause a minimum of interference with County employees and other persons in or about the premises. Where indicated, for those facilities that has the requirement to call in advance before servicing — **THIS REQUIREMENT MUST BE FOLLOWED**. Vendors who fail to schedule these sites as requested will not be paid for the month's service since all areas will not have been treated.

Service calls shall be coordinated with person or persons named by the Director of each department involved. In cases where both kitchens and area outside kitchens are sprayed, the two areas must be sprayed simultaneously to preclude pests vacating an area and then returning to it. When spraying is done by two people, both the company involved and the department involved will make sure that the second man is not sent away by the mistaken impression that the job is "already done" or that the "man is "already here". It is incumbent on the successful vendor to correlate work through departmental representatives. On each visit to any building/facility, the service representative will check in and out with the building station engineer, facility manager, or other appropriate County representative named by the department director. A service sheet must be signed and a copy left with the County representative or his/her alternate, as determined above.

Vendor is to provide a **signed service ticket** indicating service has been received by the facility/area treated, in order for payment to be processed. As stated an **entire packet of all invoices** should be sent once a month to Rockdale County Finance Department, P.O. Box 289, Conyers, GA 30012. Work tickets should be left at the Senior Center, Sheriff's Office, Water Department and Fire Department locations upon request, but not at general County facilities.

VI. REPORTS AND LOCATIONS:

Conditions found in and around the building/facilities conductive to the breeding and harborage of pests covered by these specifications shall be promptly reported in writing to the contact person of the applicable department, to enable the County to take necessary steps to correct such conditions and ensure effective results from the pest control service. Any Dept. /Div. not listed may obtain treatment by coordinating with Recreation and Maintenance Department.

MINIMUM SPECIFICATIONS FOR PEST CONTROL SERVICE - CONTINUED

VII. The above "**MINIMUM SPECIFICATIONS FOR PEST CONTROL SERVICE**" are to be modified by the following Special Instructions for Pest Control Service":

All buildings having kitchens for food preparation will be serviced a minimum of once each week for the kitchen areas only, in addition to the schedule of service described in the "Minimum Specifications for Pest Control Service". Fire station kitchens will only need to be done once per month. Buildings having such kitchen areas are listed as follows:

Sheriff's Dept / Jail	911 Chambers Drive	Conyers	GA	30012
Senior Services	1240 Dogwood Drive	Conyers	GA	30012

A. Kitchen areas are to be sprayed simultaneously with areas outside of kitchens when the time for the outside spraying coincides with the more frequent kitchen spraying, to prevent migration of pests away from sprayed areas and later re-entry.

B. When kitchen areas are sprayed, the spraying is first to be around the perimeter of area, to prevent migration of pests out of area.

IX. CONTRACTOR RESPONSIBILITY:

A. As may be required to perform the level of effort described in the listed items, the contractor shall furnish all necessary personnel, resources, and equipment necessary for the performance of these efforts. The contractor shall acquire or procure those incidental material items necessary to complete the job.

B. The contractor is solely responsible for obeying the requirements of any statutes, laws, executive orders, regulations, codes, or consent standards governing the type of work performed.

C. The contractor is solely responsible for the technique, which will be used to fulfill the terms of the Statement of Work (SOW). Further, the contractor remains solely responsible for control and supervision of employees while performing under this contract.

D. The contractor is solely responsible for the safety of employees while working on County-owned facilities and locations, when working in tanks and confined spaces. The contractor shall comply with all regulations relating to federally mandated industrial safety, equipment tag out, and environmental control and shall perform atmospheric safety certification when work is required in tanks and unventilated confined spaces.

E. The contractor shall be responsible for obtaining any certificates, permits, and licenses that may be required for the company and/or personnel that may be required by Local, State, and Federal laws and regulations to support tasks performed under this contract, including any associated fees (including any landfill use fees).

F. All employees that enter secured facilities of the Rockdale County Government will abide by stringent background investigations and or checks, if required.

~End Minimum Specification~

PROPOSAL FORM

Instructions: Complete all THREE (3) parts of this bid form.

PART I: Proposal Summary

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Proposal Form.

PRICE SCHEDULE

ITEM NO.	LOCATION					UNIT	AMOUNT
	Fire & Rescue	**Contact:** Joel Yoder	**Phone Number:** 770-278-8401				
1.	Fire Station No. 1	1831 Conyers Station Road	Conyers	GA	30012	Monthly	_____
2.	Fire Station No. 2	4088 Troup Smith Road	Conyers	GA	30094	Monthly	_____
3.	Fire Station No. 3	2450 Old Salem Road	Conyers	GA	30013	Monthly	_____
4.	Fire Station No. 4	3601 Union Church Road	Stockbridge	GA	30281	Monthly	_____
5.	Fire Station No. 5	2100 Hightower Trail	Conyers	GA	30012	Monthly	_____
6.	Fire Station No. 6	2681 Hurst Road	Conyers	GA	30094	Monthly	_____
7.	Fire Station No. 7	1496 Rockbridge Road	Conyers	GA	30012	Monthly	_____
8.	Fire Station No. 8	1164 Scott Street	Conyers	GA	30012	Monthly	_____
9.	Fire Station No. 9	2009 Walker Road	Conyers	GA	30012	Monthly	_____
10.	Training Annex	2150 Iris Drive	Conyers	GA	30012	Monthly	_____
11.	911 / Communications	2120 Farmer Road	Conyers	GA	30012	Monthly	_____
	Maintenance (Building)	**Contact:** Charles Welch	**Phone Number:** 770-480-4870				
12.	Administrative Building	958 Milstead Avenue	Conyers	GA	30012	Monthly	_____
13.	Animal Care & Control Center	1506 Rockbridge Road	Conyers	GA	30012	Monthly	_____

PRICE SCHEDULE

ITEM NO.	LOCATION					UNIT	AMOUNT
14.	BOC Office	962 Milstead Avenue	Conyers	GA	30012	Monthly	_____
15.	C.E. Steele Community Center	1040 Oakland Avenue	Conyers	GA	30012	Monthly	_____
16.	Court Annex (HR & BOA)	961 / 981 Milstead Avenue	Conyers	GA	30012	Monthly	_____
17.	Court Annex (Magistrate)	945 Court / 948 Banks Street	Conyers	GA	30012	Monthly	_____
18.	Courthouse	922 Court Street	Conyers	GA	30012	Monthly	_____
19.	JP Carr Community Hall	981 Taylor Street	Conyers	GA	30012	Monthly	_____
20.	JP Carr Service Center	987 Taylor Street	Conyers	GA	30012	Monthly	_____
21.	Veterans Services	983 Taylor Street	Conyers	GA	30012	Monthly	_____
22.	DUI Building	943 Court Street	Conyers	GA	30012	Monthly	_____
23.	Olivia Haydel Senior Services Center	1240 Dogwood Drive	Conyers	GA	30012	Monthly	_____
24.	Parker Road Offices	1400 / 1407 Parker Road	Conyers	GA	30012	Monthly	_____
25.	Transportation / Fleet	2570 Old Covington Highway	Conyers	GA	30012	Monthly	_____
26.	MIS - Suite ABC	1329 Portman Road	Conyers	GA	30012	Monthly	_____
27.	Portman Drive – Suite E	1329 Portman Road	Conyers	GA	30012	Monthly	_____
28.	Environmental Health – Suite F	1329 Portman Road	Conyers	GA	30012	Monthly	_____
29.	Rec and Maintenance – Suite J	1329 Portman Road	Conyers	GA	30012	Monthly	_____
30.	Tax Commissioners Office	969 Pine Street	Conyers	GA	30012	Monthly	_____

PRICE SCHEDULE

ITEM NO.	LOCATION					UNIT	AMOUNT
	Sheriff	**Contact:** Connie Ponder	**Phone Number:** 770-278-8107				
31.	Sheriff's Office	911 Chambers Drive	Conyers	GA	30012	Monthly	_____
32.	Sheriff's Office	3552 Hwy 20 SE	Conyers	GA	30013	Monthly	_____
33.	Sheriff's Office	2345 Sigman Industrial	Conyers	GA	30012	Monthly	_____
34.	Sheriff's Office	2385 Sigman Industrial	Conyers	GA	30012	Monthly	_____
35.	Sheriff's Office	2135 Sigman Road NE	Conyers	GA	30012	Monthly	_____
36.	Sheriff's Office	2100 Plunket Road (Gun Range)	Conyers	GA	30012	Monthly	_____
37.	Sheriff's Office – Suite D	1329 Portman Road	Conyers	GA	30012	Monthly	_____
	Parks	**Contact:** Joel Strickland	**Phone Number:** 404-313-1143				
38.	Black Shoals Retreat House	3001 Black Shoals Rod NE	Conyers	GA	30012	Monthly	_____
39.	Johnson Park	1791 Ebenezer Road	Conyers	GA	30012	Monthly	_____
40.	Tennis Center	1370 Parker Road	Conyers	GA	30012	Monthly	_____

PRICE SCHEDULE

ITEM NO.	LOCATION					UNIT PRICE	AMOUNT
	Water	**Contact(s):** April Skinner (AS) Charmain Griffiths (CG) Carol Arnold (CA) Wanda Lester (WL)	**Phone Number(s):** 770-278-7510 770-278-7442 770-278-7476 770-278-7447				
41.	Almand Branch	380 Morris Drive (AS)	Conyers	GA	30094	Monthly	_____
42.	Honey Creek	4100 Troupe Smith Road (AS)	Conyers	GA	30094	Monthly	_____
43.	Scott Creek Plant	1285 Hwy 212 (AS)	Conyers	GA	30094	Monthly	_____
44.	Snapping Shoals	3175 Old Salem Road (AS)	Conyers	GA	30013	Monthly	_____
45.	Wastewater Treatment Plant (Quigg Branch)	2440 Tatum Road (AS)	Conyers	GA	30013	Monthly	_____
46.	Water Engineering Suite G	1329 Portman Drive (WL)	Conyers	GA	30013	Monthly	_____
47.	Water Engineering – Suite H	1329 Portman Drive (WL)	Conyers	GA	30094	Monthly	_____
48.	Water Central Maintenance	2420 Tatum Road (CG)	Conyers	GA	30013	Monthly	_____
49.	Water Treatment Plant	3090 Gees Mill Road (HH)	Conyers	GA	30013	Monthly	_____
50.	Hightower Pump Station	1055 Pleasant Hill Road (HP)	Conyers	GA	30012	Monthly	_____
51.	Lorraine Tank Pump Station	4904 East Fairview Road (HP)	Stockbridge	GA	30281	Monthly	_____
52.	Raw Water Pump Station	2001 Centennial Olympic Parkway (HP)	Conyers	GA	30013	Monthly	_____
53.	Ground Storage Tank Pump Station	4848 Lenora Church Road (HP)	Conyers	GA	30039	Monthly	_____
54.	Ground Storage Tank Pump Station	2540 Lake Rockaway Road (HP)	Conyers	GA	30012	Monthly	_____

55.	Call Back Charge	All Locations	Each	_____
56.	Emergency Charge	All Locations	Each	_____
57.	Treatment for Rodents	All Locations	Each	_____

PRICE SCHEDULE

NOTES TO SUPPLIER

NOTE 1: Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.

NOTE 2: Rockdale County reserves the right to increase or decrease the listing of facilities or the services at any time during the term of the contract.

NOTE 3: It is the responsibility of the contractor to inspect job-sites prior to submitting proposals. Addresses are included as part of this RFP package. All sites are to be maintained according to the contract specifications and standards.

NOTE 4: All contractor personnel must have badges and shirts identifying themselves with their company name.

NOTE 5: All Contractors' jobsite liaison personnel must be able to speak, read, and comprehend the English language. Bidder State Compliance:

Yes _____ No _____

NOTE 6: Rockdale County observed holidays are as follows:

NEW YEAR'S DAY ..... NEW YEAR'S DAY

THIRD MONDAY IN JANUARY ..... MARTIN LUTHER KING'S BIRTHDAY

LAST MONDAY IN MAY ..... MEMORIAL DAY

JULY 4 ..... INDEPENDENANCE DAY

1ST MONDAY IN SEPTEMBER ..... LABOR DAY

4TH THURSDAY IN NOVEMBER ..... THANKSGIVING DAY

4TH FRIDAY IN NOVEMBER ..... DAY FOLLOWING THANKSGIVING

DECEMBER 24 ..... CHRISTMAS EVE DAY

DECEMBER 25 ..... CHRISTMAS DAY

Whenever a legal holiday occurs on Saturday, the previous Friday will be observed.
Whenever a legal holiday occurs on Sunday, the Monday following will be observed.

PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department – Purchasing Division have been received before submitting a bid.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

PART III: Vendor Information:

Company Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	

ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF VENDOR

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He is_____ (owner, partner officer, representative, or

agent) of _____, the Vendor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Vendor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

_____
(Signed)

_____
(Title)

Subscribed and Sworn to before me this _____ day of _____, 20

Name_____

Title_____
My commission expires (Date)

ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF SUB-CONTRACTOR

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He/She is_____ (owner, partner officer, representative, or

agent) of _____, the sub-contractor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said sub-contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the sub-contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

_____
(Signed)

_____
(Title)

Subscribed and Sworn to before me this _____ day of _____, 20 ___.

Name_____

Title_____
My commission expires (Date)

Contractor Affidavit under O.C.G.A. §13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. §13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Contractor

_____
Name of Project

_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201__ in _____(city), _____(state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,201__.

_____
NOTARY PUBLIC
My Commission Expires:
_____

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Subcontractor

_____
Name of Project

_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201__ in _____(city), _____(state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,201__.

_____
NOTARY PUBLIC
My Commission Expires:

_____

Sub-subcontractor Affidavit under O.C.G.A. §13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies it compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. §13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. §13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Sub-subcontractors hereby attests that its federal work authorization user identification number and date of authorization are as follows:

_____
Federal Work Authorization User Identification Number

_____
Date of Authorization

_____
Name of Sub-Subcontractor

_____
Name of Project

_____
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201__ in _____(city), _____(state).

_____
Signature of Authorized Officer or Agent

_____
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____,201__.

_____
NOTARY PUBLIC
My Commission Expires:_____

Affidavit Verifying Status for County Public Benefit Application

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County Georgia, I _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

_____ _____
Signature of Applicant: Date

_____
Printed Name:

*
_____
Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20___.

_____
Notary Public
My commission Expires:

***Note**: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.

_____

CONTRACTOR'S QUALIFICATION STATEMENT AND QUESTIONNAIRE

NAME OF PROPOSED CONTRACTOR: _____

I. INSTRUCTIONS

A. For the purposes of this Questionnaire, "Contractor" refers to the company presenting a proposal for the purposes and scope of work outlined in the bid documents where said company would be hired as a contractor of the County for goods, services, and/or labor whether in the form of contracting, consulting, or vendor services.

B. All questions are to be answered in full. If copies of other documents will answer the question completely, they may be attached and clearly labeled. If additional space is needed, additional pages may be attached and clearly labeled.

B. The owner, Rockdale County, Georgia, its agents and representatives, shall be entitled to contact each and every reference listed in response to this questionnaire, and each entity referenced in any response to any question in this questionnaire. By completing this questionnaire, the contractor expressly agrees that any information concerning the contractor in possession of said entities and references may be made available to the owner.

C. Only complete and accurate information shall be provided by the contractor. The contractor hereby warrants that, to the best of its knowledge and belief, the responses contained herein are true, accurate, and complete. The contractor also acknowledges that the owner is relying on the truth and accuracy of the responses contained herein. If it is later discovered that any material information given in response to a question was provided by the contractor, knowing it was false, it shall constitute grounds for immediate termination or rescission by the owner of any subsequent agreement between the owner and the contractor. The owner shall also have and retain any other remedies provided by law.

D. This form, its completion by the contractor, and its use by the contractor, and its use by the owner, shall not give rise to any liability on the part of the owner to the contractor or any third party or person.

II. GENERAL BACKGROUND

A. Current address of contractor: _____
_____

B. Previous Name or address of contractor: _____
_____

C. Current president or CEO and years in position: _____

D. Number of permanent employees: _____

E. Name and address of affiliated companies: _____
_____

III. FINANCIAL STATUS

A. Please attach financial statements for the past three years for which they are complete. If such statements are not available, please furnish the following information:

1. LAST COMPLETE FISCAL YEAR:

A.	Revenues (Gross)	_____
B.	Expenditures (Gross)	_____
C.	Overhead & Admin (Gross)	_____
D.	Profit (Gross)	_____

2. YEAR PRIOR TO "1" ABOVE:

A.	Revenues (Gross)	_____
B.	Expenditures (Gross)	_____
C.	Overhead & Admin (Gross)	_____
D.	Profit (Gross)	_____

3. YEAR PRIOR TO "2" ABOVE:

A.	Revenues (Gross)	_____
B.	Expenditures (Gross)	_____
C.	Overhead & Admin (Gross)	_____
D.	Profit (Gross)	_____

B. BANKRUPTCIES

1. Has the Contractor, or any of its parents or subsidiaries, ever had a Bankruptcy Petition filed in its name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

_____

_____

2. Has any Majority Shareholder ever had a Bankruptcy Petition filed in his/her name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

3. _____

_____

C. BONDING (IF APPLICABLE)

1. What is the Contractor's current bonding capacity? _____

2. What is the value of the Contractor's work currently under contract? _____

IV. COMPANY EXPERIENCE – SIMILAR PROJECTS

A. List three projects and/or references of reasonably similar nature, scope, and duration to that requested in the bid documents that your company has performed in the last five years, specifying, where possible, the name and last known address of each owner of those projects:

Reference/Project #1:
Name and Address: _____
_____
_____

Date of Project: _____

Type of Project: _____

Cost of Project: _____

Client contact info: _____
_____
_____

Other contact info: _____
_____
_____

Reference/Project #2:
Name and Address: _____
_____
_____

Date of Project: _____

Type of Project: _____

Cost of Project: _____

Client contact info: _____
_____
_____

Other contact info: _____
_____
_____

Reference/Project #3:
Name and Address: _____
_____
_____

Date of Project: _____

Type of Project: _____

Cost of Project: _____

Client contact info: _____
_____
_____

Other contact info: _____
_____
_____

V. ARBITRATIONS, LITIGATIONS, AND OTHER PROCEEDINGS

Has your company been involved in any arbitration demands filed by, or against, you in the last five years? _____

Has your company been involved in any lawsuits (other than labor or personal injury litigation) filed by, or against, you in the last five years? _____

Has your company been involved in any lawsuits, proceedings, or hearings initiated by the National Labor Relations Board or similar state agency in the past seven years? _____

Has your company been involved in any lawsuits, proceedings, or hearings by the Occupational Safety and Health Administration concerning the project safety practices in the last seven years? _____

Has your company be involved in any lawsuits, proceedings, or hearings by the Internal Revenue Service, or any state revenue department, concerning the tax liability (other than audits) in the last seven years? _____

Have any criminal proceedings or investigations been brought against your company in the last ten years? _____

If you answered yes to any of the questions above, please identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the proceeding (attach documentation if needed):

_____

_____

_____

VI. COMMENTS

Please list any additional information that you believe would assist the Owner in evaluating the possibility of using your company on this Project. You may attach such additional information as an Exhibit to this Statement and Questionnaire.

_____

_____

_____

I certify to the Owner that the information and responses provided on this Questionnaire are true, accurate and complete. The Owner, or its designated representative, may contact any entity or reference listed in this Questionnaire. Each entity or reference may make any information concerning the Contractor available to the Owner, or its designated representative.

Contractor:

_____ _____

Signature Date

_____

Title

Sworn to and subscribed before me
This _____ day of _____

_____

Signature

Notary Public

My Commission Expires:

_____

SITE VISIT ACKNOWLEDGEMENT

I hereby acknowledge I have visited ALL sites identified on the Proposal Form of this RFP for which I am providing a bid amount. I further state I have a full understanding of the performance requirements of this RFP for the sites I have submitted a bid amount.

Company Name_____

Name & Title (printed) _____

Signature:_____

NOTE: Deadline for questions is 2:00 p.m., local time, Thursday, December 8, 2016. Questions must be sent to the Purchasing Division via email to Meagan Porch at meagan.porch@rockdalecountyga.gov.