

ROCKDALE WATER RESOURCE RESIDENTIAL LANDLORD PROGRAM

LANDLORD PROGRAM DETAILS

- Landlord will fill out regular application one time which will be kept inside CS office at all times with other pertinent documents Landlord has completed (**NEW SERVICE APPLICATION**)
- Landlord should read full details of Landlord Program and initial page (**PROGRAM DETAILS ATTACHED – page 1**)
- Need a complete list of all properties owned by landlord and update should be handled when needed by Landlord (**FORM ATTACHED – page 2**)
- Landlord must fill out approved list form of individuals authorized to discuss account (**FORM ATTACHED – page 3**)
- A Landlord does not have to place all locations on Landlord program
- Any locations not on program follow same policies and procedures as regular applicant
- If Landlord account has an open amount past due it must be paid before Tenant can move in
- Landlord is responsible for updating all information RWR has requested to participate in Landlord Program

LANDLORD'S AGREEMENT FOR CONTINUOUS SERVICE

- Agreement must be completed on order to participate in this program (**AGREEMENT ATTACHED**)
- All properties listed on this agreement will be considered in program
- All properties not listed on this agreement revert to normal residential fees & deposits
- Each time a tenant moves out of a property the account will be automatically transferred back into Landlord's name at no additional charge if account is current (**ADM FEE WAIVED**). All base fees & volume usage fees will apply.
- If Landlord would like disconnect after account was automatically transferred a convenience disconnect fee would apply. (**FORM ATTACHED - page 4 & 5**)

DEPOSITS

- Landlord must keep a minimum number of deposits on Landlord accounts equal to half the number of units on program. (example: own 10 units/ 5 units must have deposit attached)
- Any case where there is an odd number of units, Landlord must pay deposit for odd unit. (example: own 3 units/2 must have deposit attached** own 5 units/3 must have deposits attached).
- Private residence is not considered part of Landlord Agreement so not counted as rental unit

APPLICATION FEE

- Landlords pay a one-time application fee for rental units while on this program. Applications will be kept in Customer Service or attached to account electronically for referencing. (**NEW LANDLORDS MAINLY PAY APPLICATION FEE**).

WHO QUALIFIES FOR LANDLORD PROGRAM

- Any residential customer who owns (1) property or more in Rockdale County for rental purposes qualifies for program.

LANDLORD'S INITIALS _____

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LANDLORD AGREEMENT FOR CONTINUOUS SERVICE

As the landlord (owner, manager or rental agent) for rental units designated below, I hereby request that Rockdale Water Resources provide continuous service to these properties.

RENTAL PROPERTY ADDRESSES:

PLEASE ATTACH A SEPARATE LIST FOR MULTIPLE PROPERTIES IF NEEDED

Landlord's Signature _____
Landlord's Name Printed _____
Billing Address _____
City, State, Zip _____
Home Telephone _____
Business Telephone _____
Cell # _____
Email address _____

*****THIS FORM WAIVES AN ADMISTRATIVE FEE OF \$50 IF ACCOUNTS ARE AUTOMATICALLY SWITCHED INTO LANDLORD'S NAME FOR ALL LOCATIONS UPON TERMINATION OF ACCOUNT BY TENANT**

SECTION BELOW TO BE COMPLETED BY RWR CUSTOMER SERVICE REPRESENTATIVE

CSR NAME: _____
DATE AGREEMENT RECEIVED _____
DATE AGREEMENT COMPLETED _____

LANDLORD'S APPROVED LIST OF INDIVIDUALS AUTHORIZED TO DISCUSS ACCOUNT
ON LANDLORD BEHALF
(FULL NAME & LAST 4 DIGITS OF SS NEEDED)

AUTHORIZED NAME	LAST 4 DIGITS OF SS#
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

RWR LANDLORD PROGRAM

LANDLORD INITIALS _____



Rockdale Water Resources

**RWR LANDLORD PROGRAM FORM OR NON LANDLORD
PROGRAM PARTICIPANTS**
(If form is used turn-on or turn-off fees apply)

Date: _____

Company Name: _____

Landlord

Name: _____ (Print)

Service Address: _____

City, State, Zip Code: _____

Turn on Date: _____

Billing Address: _____

Disconnection Date: _____

(Must be used when disconnection of service is needed)

Signature: _____

**IF FAXING OR EMAILING A PHONE CALL MUST BE RECEIVED TO CONFIRM
IDENTITY UNLESS DRIVERS LICENSE IS FAXED OR SCANNED WITH FORM**

****Need copy of valid drivers license with this form for validation****

Form can be faxed, emailed or hand delivered and detailed 2 page
application must be completed prior to submitting this form. All

applicable deposits & application fees apply
(**See Reverse or SECOND PAGE TO SIGN**)

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Rockdale Water Resources

To aid Rockdale Water Resources in the review and acceptance of this application, the undersigned unconditionally agrees to comply with the prior "Application for New Monthly Service", all applicable Ordinances, rules and regulations of same (as currently in force and as may be later amended), and to promptly pay for all water provided and wastewater treatment used. This includes all service billings, and if applicable, late fees, and other fees and charges as they may apply. If bills and charges are not paid when due, the undersigned also agrees to be subject to reasonable attorneys' fees, costs of collection and filing fees, and the undersigned hereby consents to venue in Rockdale County, Georgia should Rockdale Water Resources be required to bring such an action.

By providing Rockdale Water Resources with the undersigned's cellular phone number he or she hereby consents to receiving personal, auto-dialed and/or pre-recorded message calls to a cell phone and to any other phone number(s) provided to Rockdale Water Resources, its agents and affiliates, including, without limitation, any account management companies and independent contractors, including debt collectors.

The undersigned hereby grants Rockdale Water Resources permission to apply for his or her credit scores and understands that the amount of security deposit will be determined by said credit score(s). The undersigned further acknowledges responsibility for any accrued cost by Rockdale Water Resources to cause replacement or repair to his or her service(s) due to damage and/or tampering.

Signature: _____