







-  Johnson Park Softball Fields
-  Legion Fields
-  Earl O'Neal (Soccer Field)
-  JP Carr Gymnasium
-  Johnson Park Gym I (Old Gym)
-  Johnson Park Gym II (New Gym)

ATHLETIC FACILITY RENTAL AGREEMENT

Procedures and Regulations

- A. Reservations are for athletic fields only; does not include usage of concessions, equipment owned by the county or supplies owned by the county.
- B. The Parks and Recreation Department requires all concessionaries to be contracted by the Rockdale County Board of Commissioners.
- C. The Parks & Recreation Department has the right to refuse concessions to any persons/ or group during any program conducted on Rockdale County athletic fields.
- D. Renters may not operate their own concessions during any athletic event without written approval from The Parks and Recreation Department.
- E. The use of a Rockdale County field may be reserved for a reasonable period for the purpose of group activities through application to the county and upon payment of a field rental fee in accordance with the fee schedule.
- F. The Field Usage Request forms can be mailed, emailed, or hand delivered to the athletics office. (Johnson Park Recreation Center: **1781 Ebenezer Rd. Conyers, GA 30094**). To request an application, please contact **Franklin Hamilton** at 770-278-7529 / 7243. Applications are processed on a first come, first serve basis. Completion of the application does not ensure that the dates requested will be available.
- G. Permits will be issued upon receipt of full payment of all fees and charges.
- H. Users will assume liability for any damages to the facility while in its use. Users are required to provide Rockdale County a Certificate of Liability Insurance with limits of \$1,000,000 with Rockdale County named as co-insured. The party making the reservation shall assume full responsibility and liability for the activity.
- I. Admission fees and/ or donations are **PROHIBITED**.
- J. The Parks and Recreation Department reserves the right to require emergency medical personnel, security, and traffic control enforcement.



- K. Selling of food is **PROHIBITED** without a permit.
- L. Selling of T-Shirts and any paraphernalia are **PROHIBITED**.
- M. Animals are **PROHIBITED** on athletic fields.
- N. County Ordinance prohibits alcoholic beverages anywhere in the park/ athletic field.
Section 70-2.6 Alcoholic beverages/ Illegal drugs.
- O. Parks and Recreation has the right to cancel any activities on an athletics field during severe or inclement weather when it is deemed necessary that conditions would cause harm to participants or damage to fields.
- P. Disorderly conduct or behavior by participants will not be tolerated. This agreement may be terminated at the discretion of Rockdale County Parks and Recreation personnel if such behavior occurs.
- Q. Renter must be at least 21 years of age or older to use the field(s). The individual who signs the agreement is responsible for the field(s).
- R. Renters claiming tax-exempt status must provide the Athletics Office their Internal Revenue Service Tax Exempt Number to be verified.
- S. The renter will make sure all trash is picked up and placed in containers provided. Failure will result on security deposit being forfeited.
- T. For safety purposes, field lights will be turned on at dusk.
- U. The renter is **REQUIRED** to have a minimum of one Rockdale County Parks and Recreation Athletics staff person at the facility during the time of rental.
- V. A special permit for loudspeaker and other electronic devices must be requested at least one month but no later than two weeks prior to the event.
- W. Games/ activities scheduled must be between the hours of 8AM -10PM, Sunday-Saturday.

Organization (Print)

Individual/ Representative

Signature

Date

Receiving this form is NOT confirmation and does NOT guarantee usage of any Rockdale County Facility/ Field(s). Acknowledgement of a request will be made within 24 to 48 hours. All requests must be submitted 45 days in advance with payment.



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FACILITY USAGE REQUEST

CONTACT INFORMATION	
Organization Requesting Rental:	
Representative / Point of Contact:	
Address:	
Phone Number:	
E-Mail Address:	
Activity Planned:	
Estimated Number of Attendees:	

REQUEST INFORMATION					
Rental Request	DATE	TIME AM/PM	FACILITY LOCATION	FIELD #	COST
1					
2					
3					
4					
5					
6					
7					



FACILITY USAGE FEES

Athletic Facility Rentals	County Resident Fee	Non- Resident Fee	Employee Fee
Johnson Park Softball Fields/ Legion Fields/ Earl O'Neal Sports Complex Non-Prep W/ Prep W/Prep (Comm.) Additional field	\$45/field/day \$150/field/day \$250/field/day	\$200/field/day \$300/field/day \$400/field/day	\$34/field/day \$139/field/day N/A
	\$125/field	\$125/field	\$125/field
Johnson Park Gymnasium I/ Johnson Park Gymnasium II	\$70/hour	\$100/hour	\$53/hour
J.P. Carr Gymnasium Hourly Rate AAU/School Rates	\$60/hour \$45/hour	\$80/hour \$45/hour	\$45/hour N/A

OFFICE USE ONLY

Incidental Fee Amount Due: _____

Rental Fee Amount Due: _____

Final Payment Amount Due: _____ **Total Amount Due:** _____

Renter's Name (Printed) Renter's Signature Date

Recreation Athletics Manager Date

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