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**Board of Commissioners
 Agenda Item Transmittal Form
 Procurement/Contract Transmittal Form**

Type of contract: 1 year Multi-year Single Event **Contract #:** C-2024-104-
BOC Approval Date: CO1

Submission Information	Vendor Information
Contact Name: Tamara McCombs Department: Juvenile Court Project Title: CACJ Accountability Court Operating Grant - Rockdale County Juvenile Drug Court Funding Account Number: 250-2600-531768-28 Contract amount: \$68,994 state funds \$12,175 match required New Amt \$56,523 MATCH 9975 Contract Type: Goods <input type="checkbox"/> Services <input type="checkbox"/> Labor <input type="checkbox"/> Contract Action: New <input type="checkbox"/> Renewal <input type="checkbox"/> Change Order <input type="checkbox"/> Original Contract Number: A25-8-033	Vendor Name: Council of Accountability Court Judges Address: 104 Marietta St. NW, Suite 440, Atlanta, GA 30303 Email: shanay.long@cjcc.ga.gov Phone #: (404) 654-1738 Contact: Shanay Long Term of contract: July 1, 2024 - June 30, 2025

Finance Director Signature	Procurement Manager Signature
I have reviewed the attached contract, and the amount is approved for processing. Signature: <i>Michelle Sugary</i> Date: 1-7-2025	I have reviewed the attached contract, and it is in compliance with Purchasing Policies of Rockdale County. Signature: <i>Jane Malone</i> Date: 12/31/24

Detailed Summary of Contract:

The Rockdale County Juvenile Drug Court de-obligated \$14,671 funds for the first quarter of the grant cycle. A de-obligation of \$12,471 will be taken from the Personnel Category and \$2,200 will be taken from the Match Category.

The de-obligation occurred when the Program Coordinator was promoted to the Program Administrator in May and the Coordinator Position remained vacant until filled in mid-September 2024.

Deobligation \$12,471.00 Grant Funds

Department Head/Elected Official Signature: *J. Timothy McQueen* **Date:** 12/10/24

2025-02

DATE: 11/21/24
DOCNO: 1

CRIMINAL JUSTICE COORDINATING COUNCIL

NOTICE OF ADJUSTMENT REQUEST APPROVAL

SUBGRANT #: A25-8-033
SUBGRANTEE: Rockdale County BOC
PROJECT TITLE: Juvenile Accountability Court
PROJECT ID: A25-8-033

APPROVAL OF ADJUSTMENT REQUEST # 2

NATURE OF ADJUSTMENT

<input checked="" type="checkbox"/> REVISED BUDGET	<input type="checkbox"/> PROJECT PERSONNEL
<input type="checkbox"/> PROJECT PERIOD AND/OR EXTENSION	<input type="checkbox"/> GOALS AND OBJECTIVES
<input type="checkbox"/> PROJECT OFFICIALS/ADDRESSES	<input type="checkbox"/> OTHER

TO SUBGRANTEE:

Pursuant to your Adjustment Request # 2 dated 11/21/24 the requested change, amendment, or adjustment in the above referenced subgrant project is approved with the following added Special Conditions or remarks. Enclosed is Adjustment Request # 3 which reflects all changes to this subgrant. Please use this form to submit any future requests.

NO SPECIAL CONDITIONS WERE ADDED AS A RESULT OF THIS ADJUSTMENT.

REMARKS

SAR#2 was processed for the de-obligation of \$14,671. Grant funds in the amount of \$12,471 (Personnel) & match funds in the amount of \$2,200 (personnel) TY.

CRIMINAL JUSTICE COORDINATING COUNCIL

Tiffany Young

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 3

REQUEST DATE: _____

SUBGRANTEE: Rockdale County Board of Commissioners

SUBGRANT #: A25-8-033

PROJECT NAME: Juvenile Accountability Court

NATURE OF ADJUSTMENT:

Mark all that apply.

Adjustments of each type shown should be entered in the section indicated.

- REVISED BUDGET Go To SECTION I
- PROJECT PERIOD AND/OR EXTENSION. Go To SECTION II
- PROJECT OFFICIALS/ADDRESSES. . . Go To SECTION III
- PROJECT PERSONNEL. Go To SECTION III
- GOALS AND OBJECTIVES Go To SECTION III
- OTHER. Go To SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 52,562	_____	_____
EQUIPMENT	0	_____	_____
SUPPLIES	6,000	_____	_____
TRAVEL	1,936	_____	_____
PRINTING	0	_____	_____
OTHER	6,000	_____	_____
TOTAL	\$ 66,498	_____	_____
Federal	\$ 56,523	_____	_____
Match	\$ 9,975	_____	_____

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: <u>07/01/24</u>	Start Date: _____	# OF MONTHS: _____
End Date: <u>06/30/25</u>	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 3

REQUEST DATE: _____

SUBGRANTEE: Rockdale County Board of Commissioners

SUBGRANT #: A25-8-033

PROJECT NAME: Juvenile Accountability Court

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

SUBMITTED BY: _____

Signature of Financial Officer or Project Director

Title

Date

CJCC ROUTING AND APPROVALS:

Approval

Disapproval

Reviewer Signature

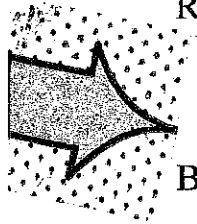
Reviewed By: _____

Authorized By: _____

Contract No. 2024-105-CO1

The Rockdale County Board of Commissioners hereby accepts the de-obligation of \$12,471.00 grant funds and accept the new grant funds amount of \$56,523 from Council of Accountability Court Judges.

Rockdale County, Georgia



By: _____ Date _____
JaNice Van Ness, Chair & CEO

Attest:

Jennifer Rutledge, Executive Director/
County Clerk