

RECEIVED
 DEC 16 2024
 BY: *Purchasing*



**Board of Commissioners
 Agenda Item Transmittal Form
 Procurement/Contract Transmittal Form**

Type of contract: 1 year Multi-year Single Event **Contract #:** C-2024-105-CO1
BOC Approval Date:

Submission Information	Vendor Information
Contact Name: Tamara McCombs Department: Juvenile Court Project Title: CACJ Accountability Court Operating Grant - Rockdale County Family Treatment Court Funding Account Number: 250-2600-531766-28 Contract amount: \$50,577 state funds <i>Original Amt</i> \$8,925 match required <i>New Amt \$38,652 MATCH \$6,821</i> Contract Type: Goods <input type="checkbox"/> Services <input type="checkbox"/> Labor <input type="checkbox"/> Contract Action: New <input type="checkbox"/> Renewal <input type="checkbox"/> Change Order <input type="checkbox"/> Original Contract Number: 1248-115 ²⁵ 1248-115 <i>Revolving 12-13-24</i>	Vendor Name: Council of Accountability Court Judges Address: 244 Washington St., Suite 300 Email: Deborah.humes@cjcc.ga.gov Phone #: (404) 657-2231 Contact: Deborah Humes Term of contract: July 1, 2024 - June 30, 2025

Finance Director Signature	Procurement Manager Signature
I have reviewed the attached contract, and the amount is approved for processing. <i>Michelle Hyatt</i> Signature: <i>Michelle Hyatt</i> Date: 1.7.2025	I have reviewed the attached contract, and it is in compliance with Purchasing Policies of Rockdale County. Signature: <i>Jane Malone</i> Date: 12/31/24

Detailed Summary of Contract:

The Rockdale County Family Treatment Court de-obligated \$14,028 funds for the first quarter of the grant cycle. A de-obligation of \$2,104 will be taken from the Personnel Category and \$11,925 will be taken from the Treatment Category.

The de-obligation occurred due to staff turnover and the County ending the treatment providers contract prior to the contract expiration date. The treatment provides contract was not renewed.

The Rockdale County Family Treatment Court anticipates filling the vacant positions and by January 1st.

Deobligation \$ 11,925 Grant Funds

Department Head/Elected Official Signature: *Jr. Timothy McShane* **Date:** 12/10/24

2025-03

DATE: 11/27/24
DOCNOTI

CRIMINAL JUSTICE COORDINATING COUNCIL

NOTICE OF ADJUSTMENT REQUEST APPROVAL

SUBGRANT #: J25-8-115
SUBGRANTEE: Rockdale County BOC
PROJECT TITLE: Family Drug Court
PROJECT ID: J25-8-115

APPROVAL OF ADJUSTMENT REQUEST # 2

NATURE OF ADJUSTMENT

<input checked="" type="checkbox"/> REVISED BUDGET	<input type="checkbox"/> PROJECT PERSONNEL
<input type="checkbox"/> PROJECT PERIOD AND/OR EXTENSION	<input type="checkbox"/> GOALS AND OBJECTIVES
<input type="checkbox"/> PROJECT OFFICIALS/ADDRESSES	<input type="checkbox"/> OTHER

TO SUBGRANTEE:

Pursuant to your Adjustment Request # 2 dated 11/27/24 the requested change, amendment, or adjustment in the above referenced subgrant project is approved with the following added Special Conditions or remarks. Enclosed is Adjustment Request # 3 which reflects all changes to this subgrant. Please use this form to submit any future requests.

NO SPECIAL CONDITIONS WERE ADDED AS A RESULT OF THIS ADJUSTMENT.

REMARKS

SAR processed for Q1 de-obligation

CRIMINAL JUSTICE COORDINATING COUNCIL

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST

FEDERAL GRANT #

ADJ REQUEST #: 3

REQUEST DATE: _____

SUBGRANTEE: Rockdale County Board of Commissioners
PROJECT NAME: Rockdale County FTC

SUBGRANT #: J25-8-115

NATURE OF ADJUSTMENT:	_____	REVISED BUDGET	Go To	SECTION I
Mark all that apply.	_____	PROJECT PERIOD AND/OR EXTENSION.	Go To	SECTION II
	_____	PROJECT OFFICIALS/ADDRESSES. . .	Go To	SECTION III
Adjustments of each type	_____	PROJECT PERSONNEL.	Go To	SECTION III
shown should be entered	_____	GOALS AND OBJECTIVES	Go To	SECTION III
in the section indicated.	_____	OTHER.	Go To	SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 18,328	_____	_____
EQUIPMENT	0	_____	_____
SUPPLIES	0	_____	_____
TRAVEL	784	_____	_____
PRINTING	0	_____	_____
OTHER	26,361	_____	_____
TOTAL	\$ 45,473	_____	_____
Federal	\$ 38,652	_____	_____
Match	\$ 6,821	_____	_____

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: <u>07/01/24</u>	Start Date: _____	# OF MONTHS: _____
End Date: <u>06/30/25</u>	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 3

REQUEST DATE: _____

SUBGRANTEE: Rockdale County Board of Commissioners

SUBGRANT #: J25-8-115

PROJECT NAME: Rockdale County FTC

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

SUBMITTED BY: _____

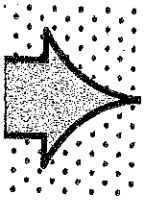
Signature of Financial Officer or Project Director	_____	Title	_____	Date	_____
--	-------	-------	-------	------	-------

CJCC ROUTING AND APPROVALS:	Approval	Disapproval	Reviewer Signature
Reviewed By:	_____	_____	_____
Authorized By:	_____	_____	_____

Contract No. 2024-105-CO1

The Rockdale County Board of Commissioners hereby accepts the de-obligation of \$11,925.00 grant funds and accept the new grant funds amount of \$38,652.00 from Council of Accountability Court Judges.

Rockdale County, Georgia



By: _____
JaNice Van Ness, Chair & CEO

_____ Date

Attest:

Jennifer Rutledge, Executive Director/
County Clerk